

**Heart of Texas Council of Governments**

**Executive Committee Meeting**

**Thursday  
January 26, 2023  
10:00 AM**

***at the  
Waco Hilton Hotel  
113 South University Parks Drive  
Waco, Texas***



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

**HEART OF TEXAS  
COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**THE STATE OF TEXAS  
COUNTY OF MCLENNAN**

**TO ALL PERSONS INTERESTED**

**NOTICE IS HEREBY GIVEN** in accordance with Chapter 551, Texas Government Code, as amended, the Executive Committee of the Heart of Texas Council of Governments will meet on Thursday, the 26th Day of January, 2023, at 10:00 a.m. at the Waco Hilton Hotel, Grande Executive Boardroom, 113 South University Parks Drive, Waco, Texas, at which time the following subjects will be considered.

**AGENDA**

- I. Call to Order and Determination of a Quorum
- II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.
- III. Introduction of Guests
- PAGE IV. Consideration of and/or action on the following:

- 1 A. 1. Approval of the October 27, 2022 meeting minutes  
2. Approval of December 1, 2022 meeting minutes
- 7 B. New Business
- 9 1. Recommendation of Officers and Executive Committee members for 2023
- 11 2. Health and Human Services Advisory Council (HHSAC) Appointments
- 15 3. Area Agency on Aging In-Kind "Cash Match" Rate Change and Assessments
- 16 4. Solid Waste Advisory Committee Appointment
- 18 5. FY23 Solid Waste Advisory Committee Implementation Projects
- 19 6. Emergency Preparedness Advisory Committee Appointments
- 21 7. Approval - Homeland Security Grant Application and Resolution - BMAP
- 23 8. Approval - HS HOTCOG Regional Planning Grant Application and Resolution
- 25 9. Approval - Regional Citizen Corps Program Grant Application and Resolution
- 27 10. Approval - Regional Emergency Notification System (ENS) Resolution
- 29 11. Approval - FY2024 Juvenile Justice Alternative Grant Application & Resolution
- 31 12. Approval - FY2024 VOCA Grant Application & Resolution
13. Approval - FY2024 Law Enforcement Training Grant Application & Resolution

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C. Report of the Executive Director and Staff

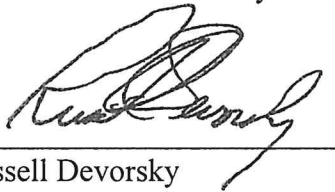
- 33 1. Department of Administration
  - a. Financial, Personnel and Investment Reports
- 39 2. Health & Human Services
  - a. Department Activities Report
- 55 3. Regional Services
  - a. Department Activities Report
- 4. Executive Director's Report

V. Other Reports

VI. Public Comment

VII. Adjournment

Signed this the 19th Day of January 2023.



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Russell Devorsky  
Executive Director



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## **Heart of Texas Council of Governments**

### **MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

The Heart of Texas Council of Governments' Executive Committee, in accordance with Chapter 551, Texas Government Code, as amended, met in regular session, on Thursday, the 27<sup>th</sup> Day of October, 2022, at 10:00 a.m. at the Heart of Texas Council of Governments, 1514 South New Road, Waco, Texas.

#### **Members Present**

Councilmember Jim Holmes, *President*  
Judge Jay Elliott, *Vice President*  
Mayor Geary Smith, *Secretary-Treasurer*  
Judge Justin Lewis  
Judge Linda Grant  
Co. Treasurer Jeannie Keeney  
Judge Cindy Vanlandingham  
Judge Richard Duncan  
Commissioner Jim Smith  
Commissioner Nita Wuebker  
Councilmember Andrea Barefield

City of Waco  
Falls County  
City of Mexia  
Hill County  
Freestone County  
Freestone County  
Bosque County  
Limestone County  
McLennan County  
Falls County  
City of Waco

#### **Members Absent**

Judge Scott Felton  
Mayor Andy Smith  
Councilmember Alice Rodriguez  
Councilmember Jimmy Rogers  
Mr. Calvin Rueter  
Mayor Josh Thayer

McLennan County  
City of Hillsboro  
City of Waco  
City of Robinson  
Special Districts  
City of Valley Mills

#### **Staff Present**

Russell Devorsky  
John C. Minnix  
Gary Luft  
Mary McDow  
Dorthy Jackson  
Harold Ferguson  
Rep Pledger

Executive Director  
DED for Administration  
DED for Health & Human Services  
HR Manager  
Regional Economic Development Manager  
Emergency Preparedness Planner  
Transportation Manager



## AGENDA

### I. Call to Order and Determination of a Quorum

The meeting was called to order at 10:00 a.m., Thursday, October 27, 2022.

### II. Proof of Posting of notice in accordance with Chapter 551, Texas Government Code, as amended, known as the Texas Open Meetings Act.

Proof of posting of October 27, 2022 Executive Committee meeting was provided by Mary McDow.

### III. Introduction of Guests – Guests and staff were introduced.

### IV. Consideration of and/or action on the following:

#### A. Approval of the August 25, 2022 meeting minutes

The August 25, 2022 meeting minutes were presented for approval. A motion was made by Judge Justin Lewis and seconded by Judge Jay Elliott to approve the minutes as presented. Motion passed.

#### B. Executive Session

1. In accordance with Chapter 551.074, Texas Government Code, as amended, the Heart of Texas Council of Governments Executive Committee will convene into Executive Session to discuss personnel matters, and the evaluation and compensation of the Executive Director.
2. Return to Open Session to consider decisions and/or take action relating to personnel matters, and the evaluation and compensation of the Executive Director.

The Executive Committee convened into Executive Session at 10:05 a.m.

Return to Open Session to consider decisions and/or take action relating to personnel matters, and the evaluation and compensation of the Executive Director.

The Executive Committee returned to open session at 10:15 a.m. on October 27, 2022.

A motion was made by Judge Richard Duncan and seconded by Judge Justin Lewis to approve the recommendation of the Executive Committee to increase the Executive Director's annual salary to receive a cost of living increase of 4.4% effective October 1, 2022. Motion passed.

C. New Business

1. HOTCOG FY2021-2022 Budget Amendment #1

Mr. John Minnix presented a Budget Amendment to the committee. Mr. Minnix noted this is the usual end of the year budget amendment to increase various line items to reflect actual revenue and expenses estimated through the end of the fiscal year.

A motion was made by Mayor Geary Smith and seconded by Commissioner Nita Wuebker to approve the FY2021-2022 HOTCOG Budget Amendment #1 as presented. Motion passed.

2. Approval of HOTCOG Investment Policy

Mr. Minnix presented the HOTCOG Investment Policy for approval and noted there were no changes to the Policy.

A motion was made by Judge Jay Elliott and seconded by County Treasurer Jeannie Keeney to approve the HOTCOG Investment Policy and Investment Strategy for 2023. Motion passed.

3. Approval of Affirmative Action Plan Policy

Mrs. Mary McDow presented the Equal Employment Opportunity Policy and Affirmative Action Plan for approval and stated that there were no changes to the Equal Employment Opportunity Policy with a minor change in the number of employees to the Affirmative Action Plan. Councilwoman Andrea Barefield inquired about equity and being sure that HOTCOG employees are aware of what equity is in the workplace. Mr. Devorsky stated that staff have received trainings through the TARC association as well as trainings received in their program areas.

A motion was made by Judge Justin Lewis and seconded by Judge Jay Elliott to approve the Equal Employment Opportunity Policy and Affirmative Action Plan. Motion passed.

4. Purchase of single bus using insurance settlements fund – HOTRTD

Mr. Rep Pledger stated that in March 2022, RTD staff was notified by TXDOT that HOTRTD was awarded \$929,424 in 5339 discretionary funds to purchase up to seven Type 3 cutaway buses to replace seven buses that have met end of life currently in our existing fleet of twenty-two transit buses. On August 4, 2022, RTD staff was notified by TxDOT that those funds have been delayed. Due to delays with STIP approval and the transfer of flex funds committed to the award, the upcoming 5339 Discretionary Grant will not be submitted for FTA approval prior

to the September TrAMS shutdown. The delay results in the FY22 5339 Discretionary PGAs likely not being executed until later this calendar year.

Mr. Pledger stated that in order to compensate for this delay, RTD staff sought alternatives to acquire a new bus. Using funds obtained from insurance settlements on claims of buses that were damaged during vehicular accidents, RTD will be able to purchase one new **Type 3 cutaway bus** identical to the current blue fleet and those on order at a cost of \$128,529. Staff is requesting approval to purchase one new type 3 cutaway bus using funds as stated above.

A motion was made by Judge Jay Elliott and seconded by Mayor Geary Smith to approve the purchase of one new **Type 3 cutaway bus** at a cost of \$128,529 using funds received from settlements of insurance claims involving vehicular accidents of HOT RTD buses. Motion passed.

5. Law Enforcement Training Advisory Committee (LETAC) Appointment

Mr. Devorsky presented a recommendation to appoint Anthony Acosta from Bosque County to serve as a public member of the Law Enforcement Training Advisory Committee.

A motion was made by Judge Lewis and seconded by Judge Elliott to approve the appointment of Anthony Acosta to the Law Enforcement Training Advisory Committee. Motion passed.

6. Emergency Preparedness Advisory Committee Appointment

Mr. Devorsky presented a recommendation to appoint Alex Jakubowski, Preparedness Coordinator for the Waco/McLennan County Public Health District to the Emergency Preparedness Advisory Committee representing Public Health.

A motion was made by Judge Lewis and seconded by Judge Linda Grant to approve the appointment of Alex Jakubowski to the Emergency Preparedness Advisory Committee. Motion passed.

7. Resolution Approval of HOTCOG Bomb Making Materials Awareness Project

Mr. Devorsky stated that HOTCOG has been awarded a grant through the State Homeland Security Grant Program to create a “bomb making materials awareness program” (BMAP). Mr. Ferguson explained this training is to educate participants such as public safety dispatchers, law enforcement, fire and emergency medical technicians, etc., to be identify and report suspicious activity and purchasing behaviors related to bomb-making materials.

A motion was made by Judge Lewis and seconded by Judge Vanlandingham to approve the resolution presented to authorize funds for bomb making materials

awareness program. Motion passed.

8. Appointment of Nominating Committee for 2023 Officers and Executive Committee members

President Jim Holmes appointed Judge Justin Lewis, County Treasurer Jeannie Keeney and Councilmember Jimmy Rogers to the nominating committee to recommend Officers and Executive Committee members for 2023 to the Executive Committee at their meeting on January 26, 2023. Motion passed.

9. Survey Results and Discussion regarding Veterans Day Holiday

Mr. Devorsky noted that at the August Executive Committee there was discussion regarding the Veterans Day Holiday (November 11) and Judge Elliott noted that Veterans Day was not observed as a holiday for HOTCOG. Staff conducted a survey of local governments to determine the percentage of local governments that observe Veterans Day as a holiday and found that 100% of counties and 89% of cities and other local governments observed the Veterans Holiday.

A motion was made by Judge Jay Elliott and seconded by Judge Richard Duncan that the Veterans Holiday be added to the Holidays for HOTCOG employees. Motion passed.

10. Ethics Training for Executive Committee

Mr. Devorsky presented the Ethics Training to the Executive Committee.

D. Report of the Executive Director and Staff

1. Department of Administration

a. Financial, Personnel & Investment Reports

Mr. Minnix presented the Financial, Personnel and Investment reports to the committee. Mr. Minnix noted the outside auditors, Pattillo, Brown and Hill would be at HOTCOG November 7 to conduct the annual audit for HOTCOG.

2. Health & Human Services

a. Department Activities Report

Mr. Gary Luft presented the Health and Human Services reports to the committee for review. Mr. Luft noted the Resource Guides have been reprinted and cost of the guide to print has been paid by advertisers in the guide. Mr. Luft stated the public expos that were held in all 6 counties in a 2 month period, 2 in each county were successful in getting information out and making it available on how people can access services with the different providers. There were from 35 to 50 providers available at the events.

3. Regional Services

a. Department Activities Report

Mrs. Dorthy Jackson gave a report on the Economic and Community Development program activities including the Revolving Loan Program and the Public Works and Economic Adjustment Assistance Program.

Mr. Harold Ferguson gave a report on Homeland Security and Criminal Justice programs. Mr. Ferguson noted under the FY21 Radio Infrastructure grant, the Marlin Communications Tower has been completed and additional equipment will be added in the future to increase the coverage in Falls County. Also, the Woodway Tower is almost complete; waiting on equipment to finish the project. Cards were handed out for the Emergency notification system to pass out to individuals to register their numbers to receive weather reports from their cities and/or county. Mr. Ferguson noted that Lana Gudgel, the Criminal Justice Planner was invited to be a guest speaker at the TCOLE Conference in October.

4. Executive Director's Report

Mr. Devorsky noted that HOTCOG had received a NATO award to recognize the accomplishments of the radio and tower project activities.

V. Other Reports – Provided in the packet for review.

Law Enforcement Training Advisory Committee 2022

Law Enforcement Training Attendees by Agency

VI. Public Comment – None.

VII. Adjournment – The meeting was adjourned at 11:26 a.m.

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Jim Holmes, President  
Councilmember, City of Waco

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Geary Smith, Secretary-Treasurer  
Mayor, City of Mexia

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

January 26, 2023

**SUBJECT:** Nomination Slate for the 2023 Officers and Executive Committee Members for the Heart of Texas Council of Governments

**INFORMATION:**

Judge Justin Lewis, County Treasurer Jeannie Keeney and Councilmember Jimmy Rogers were appointed to serve as the Nominating Committee to recommend the slate of Officers and Executive Committee members for 2023. A list of the recommended Officers and Executive Committee members will be presented at the meeting.

**RECOMMENDED ACTION:**

That the Heart of Texas Council of Governments Executive Committee consider and approve the recommended slate of Executive Committee Officers and members for 2023 as presented and recommend approval to the Council Representatives at the Annual Business Meeting on January 26, 2023.

**RECOMMENDATION FOR THE HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE OFFICERS AND MEMBERS 2023**

**EXECUTIVE OFFICERS**

**PRESIDENT** ..... Jay Elliott ..... County Judge, Falls County

**VICE-PRESIDENT** ..... Geary Smith ..... Mayor, City of Mexia

**SECRETARY/TREASURER**..... To be presented at the meeting .....

**EXECUTIVE COMMITTEE**

Linda Grant..... County Judge. .... Freestone County

Jeannie Keeney ..... Co. Treasurer..... Freestone County

Justin Lewis..... County Judge..... Hill County

Andy Smith..... Mayor..... City of Hillsboro

Scott Felton..... County Judge..... McLennan County

Jim Smith..... Commissioner ..... McLennan County

Jimmy Rogers..... Councilmember..... City of Robinson

Nita Wuebker ..... Commissioner ..... Falls County

Richard Duncan ..... County Judge ..... Limestone County

Cindy Vanlandingham ..... County Judge ..... Bosque County

Josh Thayer..... Mayor..... City of Valley Mills

Jim Holmes..... Councilmember..... City of Waco

Alice Rodriguez..... Councilmember..... City of Waco

Andrea Barefield ..... Councilmember..... City of Waco

Calvin Rueter ..... Member ..... Special Districts

## **ACTION MEMORANDUM**

### HEART OF TEXAS COUNCIL OF GOVERNMENTS

#### Executive Committee

January 26, 2023

**SUBJECT:** Health and Human Services Advisory Council (HHSAC) Appointments

#### **INFORMATION:**

The Health and Human Services Advisory Council (HHSAC) serves as the advisory council to the HOTCOG Executive Committee for health and human service programs provided by the Area Agency on Aging (AAA) and the HOT 2-1-1 (2-1-1). The Aging & Disability Resource Center (ADRC) and the Rural Transit District (RTD) have their own specific and separate advisory councils.

The Guidelines of the HHSAC provide for three-year terms (January 1 through December 31) with 1/3 rotation of voting membership each year. Voting membership includes three representatives each from Bosque, Falls, Freestone, Hill and Limestone Counties and ten representatives from McLennan County.

Due to COVID it has been several years since the Executive Committee has reviewed or acted on the membership of the HHSAC. Therefore, the following is a complete summary of the membership of the Council and includes several reappointments for a new 3-year term.

#### **ACTION:**

The Health and Human Services Advisory Council recommends the HOTCOG Executive Committee reappoint the following individuals for 3-year terms effective January 1, 2023 and running through December 31, 2025 as voting members to the HHSAC.

- Bosque – Place #3 – Albert Hunter – 3-year term
- Falls – Place #3 – Kim Becker – 3-year term
- Freestone – Place #3 – Linda Timmerman – 3-year term
- McLennan – Place #3 – Jim Ellor – 3-year term



Health and Human Services Advisory Council  
 Membership as of January 26, 2023  
 (Assumes Action Item is approved)

County	Voting Members	Resource Members (Non-voting)
Bosque County	#1 - Juanita Miller #2 - vacant #3 - Albert Hunter	Susan Baker– BCSS
Falls County	#1 - vacant #2 - vacant #3 - Kim Becker	Debbie King - CTSM
Freestone County	#1 - vacant #2 - David Timmerman* #3 - Linda Timmerman*	Stephanie Overall – FCSS
Hill County	#1 - vacant #2 - vacant #3 - vacant	Debbie King - CTSM
Limestone County	#1 - Lynda Mitchell* #2 - Sharon Fredriksson #3 - vacant	Glenda O’Neal - LCSS
McLennan County	#1 - Vacant #2 - Joe Arrington #3 - James Ellor #4 - Jane Lanier #5 - Susan Copeland #6 – vacant #7 - Gayle Avant #8 - vacant #9 - vacant #10 - Danny Volcik*	Debbie King - CTSM

\*TSHL Elected Representatives – “At Large” appointment represents all six counties  
 Lynda Mitchell  
 David Timmerman  
 Linda Timmerman  
 Danny Volcik

<p>Note concerning terms of appointment: Status as of 1-1-2023          Places #1, #4, #7, and #10 – currently in 3<sup>rd</sup> year of 3-year term          Places #2, #5, and #8 – currently in 2<sup>nd</sup> year of 3-year term          Places #3, #6, and #9 – currently in 1<sup>st</sup> year of 3-year term</p>
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**ACTION MEMORANDUM**

HEART OF TEXAS COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE

January 26, 2023

**SUBJECT:** Area Agency on Aging In-Kind “Cash Match” Rate Change and Assessments

**INFORMATION:**

The funding agency (Health and Human Services Commission) for the Area Agency on Aging requires a 25% in-kind cash match for administration of the aging program which serves the age 60 and older population (60+) in the HOTCOG service area.

All six counties, three (3) cities in Limestone, and nine (9) cities in McLennan participate in funding of the in-kind cash match requirement through the annual payment of a “cash match” assessment based on a formula tied to the most recent population of *age 60 and older* residents in each county and city. The formula for calculating the cash match is provided by HHSC.

The in-kind cash match for each county and city for calendar year 2023 reflects a 3.46% reduction in the previous approved rate from \$.4705 to \$.4542 per resident age 60 and older populations. The data used in the calculation is based on 2021 population data from the Census Reporter which uses the American Community Survey (ACS) as its source. Applying the new rate will generate the required \$37,792 to meet contract requirements.

**ACTION:**

Staff and the Health and Human Services Advisory Council recommend approval of the 2023 in-kind cash match rate of \$.4168 per 60+ population. Assessments for each county and municipality are listed on Table A – Calculation of 2023 Required In-Kind Cash Match. The new rate will generate \$37,792 to meet contract requirements.

Attachments: Table A – Calculation of 2023 Required In-Kind Cash Match  
Table B – Comparison of Old and New In-Kind Cash Match  
Table C – Population Changes from 2015 to 2021

**Table A Calculation of 2023 Required In-Kind Cash Match**

Calculation of Required In-Kind Match:	
Admin Funds for FY 23 (includes \$15,000 SGR)	\$ 132,126.00
Less SGR - no required match	\$ (15,000.00)
Total admin requiring 25% match	\$ 117,126.00
Amount of required match*	\$ 39,042.00
Less Health & Human Services Advisory Council in-kind value	\$ (1,250.00)
Total In-Kind Cash Match Required of Organizations	\$ 37,792.00
Rate per 60+ population to generate required In-Kind match	\$ 0.4542

Calculations reflect a reduced rate per person age 60+ from \$.4705 to a new rate of \$.4542 to generate the In-Kind Match required by HHSC AAA contract. The rate reduction is impacted with changes in the total population and age 60+ population in each county and municipality with year old census data (2021) from Census Reporter which uses the American Community Survey (ACS) as its data source.

In-Kind match formula is Total Admin Requiring Match divided by .75 minus less eligible volunteer value.

City/Town	County	Age 60+ Population	Rate Per 60+ Person	Cash Match Dues	% of Total
<b>Cities only:</b>					
Bellmead	McLennan	1,679	\$0.4542	\$762.53	5.6%
Coolidge	Limestone	151	\$0.4542	\$68.58	0.5%
Crawford	McLennan	294	\$0.4542	\$133.52	1.0%
Groesbeck	Limestone	745	\$0.4542	\$338.35	2.5%
Lorena	McLennan	270	\$0.4542	\$122.62	0.9%
Mart	McLennan	493	\$0.4542	\$223.90	1.7%
McGregor	McLennan	1,070	\$0.4542	\$485.95	3.6%
Mexia	Limestone	1,529	\$0.4542	\$694.41	5.1%
Moody	McLennan	22	\$0.4542	\$9.99	0.1%
Robinson	McLennan	2,097	\$0.4542	\$952.37	7.0%
Waco	McLennan	20,940	\$0.4542	\$9,510.11	70.1%
West	McLennan	563	\$0.4542	\$255.69	1.9%
Subtotal		29,853		\$13,558.03	100.0%
	County	Age 60+ Population	Rate Per 60+ Person	Cash Match Dues	% of Total
<b>Counties only:</b>					
Bosque	Total county	6,031	\$0.4542	\$2,739.04	11.3%
Falls County	Total county	4,269	\$0.4542	\$1,938.81	8.0%
Freestone	Total county	4,869	\$0.4542	\$2,211.30	9.1%
Hill	Total county	9,635	\$0.4542	\$4,375.83	18.1%
Limestone	Total county	5,786			
	Less 3 cities	(2,425)			
	Balance of county	3,361	\$0.4542	\$1,526.43	6.3%
McLennan	Total county	52,623			
	Less 9 cities	(27,428)			
	Balance of county	25,195	\$0.4542	\$11,442.56	47.2%
Subtotal		53,360	\$0.4542	\$24,233.97	52.8%
Grand Totals		83,213		\$37,792.00	

**Table B Comparison of Old and New In-Kind Cash Match - Effective January 1, 2023**

		In-Kind Cash Match (CURRENT)	2023 In-Kind Cash Match (PROPOSED)	\$ CHANGE	% CHANGE
<b>Cities only:</b>					
Bellmead	McLennan	\$ 911.36	\$762.53	(\$148.83)	-16.33%
Coolidge	Limestone	\$ 112.97	\$68.58	(\$44.39)	-39.30%
Crawford	McLennan	\$ 66.05	\$133.52	\$67.47	102.15%
Groesbeck	Limestone	\$ 509.00	\$338.35	(\$170.65)	-33.53%
Lorena	McLennan	\$ 155.45	\$122.62	(\$32.83)	-21.12%
Mart	McLennan	\$ 170.93	\$223.90	\$52.97	30.99%
McGregor	McLennan	\$ 453.20	\$485.95	\$32.75	7.23%
Mexia	Limestone	\$ 883.59	\$694.41	(\$189.18)	-21.41%
Moody	McLennan	\$ 123.50	\$9.99	(\$113.51)	-91.91%
Robinson	McLennan	\$ 1,021.66	\$952.37	(\$69.29)	-6.78%
Waco	McLennan	\$ 11,651.55	\$9,510.11	(\$2,141.44)	-18.38%
West	McLennan	\$ 258.01	\$255.69	(\$2.32)	-0.90%
Subtotal		\$16,317.27	\$13,558.03	(\$2,759.24)	-20.35%
<b>Counties only:</b>					
Bosque		\$ 2,718.08	\$2,739.04	\$20.96	0.77%
Falls County		\$ 1,954.93	\$1,938.81	(\$16.12)	-0.82%
Freestone		\$ 2,460.72	\$2,211.30	(\$249.42)	-10.14%
Hill		\$ 4,660.77	\$4,375.83	(\$284.94)	-6.11%
Limestone	Excludes cities above	\$ 1,325.91	\$1,526.43	\$200.52	15.12%
McLennan	Excludes cities above	\$ 7,566.21	\$11,442.56	\$3,876.35	51.23%
Subtotal		\$20,686.62	\$24,233.97	\$3,547.35	14.64%
<b>Total Required In-Kind Match</b>		<b>\$37,003.89</b>	<b>\$37,792.00</b>	<b>\$788.11</b>	<b>2.09%</b>

The AAA contract with HHSC (Austin) requires a 25% In-Kind Match for Administrative funds less SGR and the dollar value of retired volunteers on the HHSAC.

**Table C Population Changes from 2015 to 2021**

The source for population data has changed to provide more current demographics and the change has a dramatic impact on the distribution of the assessments. In previous calculations the data was obtained from the most recent US Census which is held every 10 years. Age 60+ census populations are not included in the US Census. The US Census only captures data for age 65 and older, not age 60 and older. Therefore, HHSC provided age 60+ data from the State of Texas Demographer as part of instructions for preparation of the Area Plans. The required 60+ population data was estimated using the most recent US Census which could be as old as 10 years depending on the year of review. The outdated population counts would impact calculation of the cash match until the next US Census was taken. We now access the age 60+ and older population data from Census Reporter which uses the American Community Survey (ACS) as its data source which is up-dated every year rather than every 10 years. The impact on this initial change over calculation is that it compares populations from 2015 (2010 Census) to 2021. The impact is dramatic but reflects the changing demographics.

		2015 (2010 US Census Data)	2021 Data ACS	# Change	% Change
<b>Cities that Pay Direct:</b>		60 +	60 +	60 +	60 +
Bellmead	McLennan	1,937	1,679	(258)	-13.3%
Coolidge	Limestone	240	151	(89)	-37.1%
Crawford	McLennan	140	294	154	110.0%
Groesbeck	Limestone	1,082	745	(337)	-31.1%
Lorena	McLennan	330	270	(60)	-18.2%
Mart	McLennan	363	493	130	35.8%
McGregor	McLennan	963	1,070	107	11.1%
Mexia	Limestone	1,878	1,529	(349)	-18.6%
Moody	McLennan	262	22	(240)	-91.6%
Robinson	McLennan	2,171	2,097	(74)	-3.4%
Waco	McLennan	24,764	20,940	(3,824)	-15.4%
West	McLennan	548	563	15	2.7%
		34,678	29,853	(4,825)	-13.9%
<b>Counties:</b>		2015 60+ Adjusted County Totals	2021 60+ Adjusted County Totals - ACS	60+ # Change	60+ % Change
Bosque		5,777	6,031	254	4.4%
Falls		4,155	4,269	114	2.7%
Freestone		5,230	4,869	(361)	-6.9%
Hill		9,906	9,635	(271)	-2.7%
Limestone	excludes 3 cities	2,818	3,361	543	19.3%
McLennan	excludes 9 cities	16,081	25,195	9,114	56.7%
		43,967	53,360	9,393	21.4%
<b>Total 60+ populations</b>		<b>78,645</b>	<b>83,213</b>	<b>4,568</b>	<b>5.8%</b>

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**1/26/2023**

**SUBJECT:**

Solid Waste Advisory Committee New Membership

**INFORMATION:**

The Solid Waste Advisory Committee considered membership at its meeting on November 10, 2022. The following recommendation is now being made to the HOTCOG Executive Committee for the approval of Solid Waste Advisory Committee new members. The SWAC considered the recommendations of its nominating committee, which are as follows:

The committee recommends that Willie Keener, concerned citizen of Falls County and former Art Teacher for Marlin ISD, serve as a new member on the Solid Waste Advisory Committee with membership beginning in February, 2023.

SWAC Members are appointed by and serve at the pleasure of HOTCOG's Executive Committee to represent multiple stakeholder groups and perspectives on solid waste. Stakeholder groups from whom representation is encouraged include Permit Holders (utilities, small businesses, industry, Brazos River Authority;) Transportation (TxDOT, Public Transportation;) Citizens; Environmental Groups; Public Health; Research Entities; Planning Agencies; City of Waco; McLennan County; Falls County; Limestone County; Freestone County; Hill County; and Bosque County

**ACTION:**

HOTCOG Executive Committee approves the mentioned new membership for the Solid Waste Advisory Committee.

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**1/26/2023**

**SUBJECT:**

FY 23 HOTCOG Solid Waste Advisory Committee Implementation Projects

**INFORMATION:**

The HOTCOG staff recently requested local and regional projects for FY23 Solid Waste Implementation Projects from all jurisdictions. Allowable projects address one of the following areas: local enforcement, litter and illegal dumping, source reduction and recycling, local solid waste management plans, citizens' collections stations, HHW, technical studies, educational studies, and "other" related projects for Solid Waste.

The Solid Waste Advisory Committee (SWAC) reviewed and ranked the 7 submitted projects on November 10, 2022. The SWAC was allocated to fund \$45,454 towards regional project. All \$46,454 will be going towards scored and ranked projects from the Solid Waste Advisory Committee. The SWAC ranked the projects from 1-7 and are listed on the attached sheet.

**ACTION:**

That the Heart of Texas Council of Governments Executive Committee approve the Solid Waste Advisory Committee's funding recommendations for the FY23 Solid Waste Implementation Project List.

Falls County	\$7,000 requested amount	\$3,000 allocated
City of Riesel	\$4,917 requested amount	\$3,000 allocated
City of Waco	\$30,000 requested amount	\$12,454 allocated
Freestone County	\$9,500 requested amount	\$3,500 allocated
City of Gholson	\$7,000 requested amount	\$3,000 allocated
City of Itasca	\$7,260 requested amount	\$6,000 allocated
McLennan County	\$44,465 requested amount	\$12,500 allocated





Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## **Heart of Texas Council of Governments**

### **SUBJECT:**

Emergency Preparedness Advisory Committee Appointments

### **INFORMATION:**

The below individuals have been nominated by a county judge, mayor or executive director to fill a position on the Emergency Preparedness Advisory Committee (EPAC). The nominated individual has agreed to serve on the committee if their nomination is approved.

<b>Name</b>	<b>Position</b>	<b>Agency</b>	<b>Representing</b>	<b>Nominated By</b>	<b>Term Expiration</b>
Rob Bergerson *	Deputy Fire Chief	Waco Fire	City of Waco	Bradley Ford / Mayor Dillon Meeks	12/31/24
Buffy Waldie *	Teacher/CERT	Mart ISD	VOAD-Region	Russell Devorsky	12/31/24
Heather Wheeler *	Education	Region 12	Education - Region	Russell Devorsky	12/31/24
Nancy Cross *	Citizen	McLennan County	Citizen - Region	Russell Devorsky	12/31/24
Rodney Hall *	Fire Chief	Falls Co. Fire Assn.	Falls County	Judge Jay Elliott	12/31/24
Terry Townley *	Commissioner Pct 2	Bosque County	Bosque County	Judge Cindy Vanlandingham	12/31/24
Danny Guerra *	Supervisor	AMR	McLennan County	Judge Scott Felton	12/31/24
Chris Cary *	Community Outreach Officer	Hillsboro Police	Hill County	Judge Justin Lewis	12/31/24
Nate Smith *	City Administrator	City of Fairfield	Freestone County	Judge Linda Grant	12/31/24
<del>Erie Garretty</del>			Limestone County	Judge Richard Duncan	12/31/23
Robert LaFoy *	Fire Chief	Mexia Fire	Limestone County	Judge Richard Duncan	12/31/24

\* reappointment

### **ACTION:**

That the Heart of Texas Council of Governments Executive Committee approve the appointments of the above nominees to fill a term on the Emergency Preparedness Advisory Committee as a representative of our region.

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT:**

Resolution for HOTCOG Homeland Security Grant Application

**INFORMATION:**

HOTCOG has submitted a grant application through the State Homeland Security Grant Program to continue the Bomb Making Materials Awareness Program (BMAP). As part of the terms and conditions, the Office of the Governor requires a resolution from the governing body noting the grant title and application number designates the grant authorized official, notes the requirement for repayment of grant funds for loss or misuse, and approval of the resolution.

**ACTION:**

That the Heart of Texas Council of Governments' Executive Committee approves the attached resolution for the Bomb Making Materials Awareness Program for submission to the Office of the Governor's Public Safety Office.



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

***Heart of Texas  
Council of Governments***

**Heart of Texas Council of Governments**

**Executive Committee Resolution**

**WHEREAS,** The Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Council of Governments Region that the HOTCOG Bomb Making Materials Awareness project in the amount of **\$37,447.48** be operated for **2024**; and

**WHEREAS,** The Heart of Texas Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Heart of Texas Council of Governments assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The Heart of Texas Council of Governments designates Russell Devorsky, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Heart of Texas Council of Governments Executive Committee approves the submission of the HOTCOG Regional Citizen Corps Program grant application to the Office of the Governor.

Passed and approved this 26<sup>th</sup> Day of January, 2023.

Signed by: \_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Grant Number: **4468802**

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT:**

Resolution for HOTCOG Regional Planning Grant Application

**INFORMATION:**

HOTCOG has submitted a grant application through the State Homeland Security Grant Program to continue the **Regional Planning Program** in the amount of **\$163,752.91** for 2024. As part of the terms and conditions, the Office of the Governor requires a resolution from the governing body noting the grant title and application number designates the grant authorized official, notes the requirement for repayment of grant funds for loss or misuse, and approval of the resolution.

**ACTION:**

That the Heart of Texas Council of Governments' Executive Committee approves the attached resolution for the HOTCOG Regional Planning Program for submission to the Office of the Governor's Public Safety Office.



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

***Heart of Texas***  
***Council of Governments***

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

**Heart of Texas Council of Governments**

**Executive Committee Resolution**

**WHEREAS**, The Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Council of Governments Region that the HOTCOG Regional Planning Project in the amount of \$163,752.91 be operated for 2024; and

**WHEREAS**, The Heart of Texas Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Heart of Texas Council of Governments assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS**, The Heart of Texas Council of Governments designates Russell Devorsky, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Heart of Texas Council of Governments Executive Committee approves submission of the grant application for the HOTCOG Regional Planning Project to the Office of the Governor.

Passed and Approved this \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year)

Signed by: \_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Grant Number: 2954109

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT:**

Resolution for HOTCOG Homeland Security Grant Application

**INFORMATION:**

HOTCOG has submitted a grant application through the State Homeland Security Grant Program to continue the **Regional Citizen Corps Program** in the amount of **\$25,144.18** for 2024. As part of the terms and conditions, the Office of the Governor requires a resolution from the governing body noting the grant title and application number designates the grant authorized official, notes the requirement for repayment of grant funds for loss or misuse, and approval of the resolution.

**ACTION:**

That the Heart of Texas Council of Governments' Executive Committee approves the attached resolution for the HOTCOG Regional Citizen Corps Program for submission to the Office of the Governor's Public Safety Office.



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

## ***Heart of Texas Council of Governments***

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

### **Heart of Texas Council of Governments**

#### **Executive Committee Resolution**

**WHEREAS**, The Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Council of Governments Region that the HOTCOG Regional Citizen Corps Program in the amount of \$25,144.18 be operated for 2024; and

**WHEREAS**, The Heart of Texas Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Heart of Texas Council of Governments assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS**, The Heart of Texas Council of Governments designates Russell Devorsky, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Heart of Texas Council of Governments Executive Committee approves submission of the grant application for the HOTCOG Regional Citizen Corps Program to the Office of the Governor.

Passed and Approved this \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year)

Signed by: \_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Grant Number: 2954009

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS'  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT:**

Resolution for HOTCOG Homeland Security Grant Application

**INFORMATION:**

HOTCOG has submitted a grant application through the State Homeland Security Grant Program to continue the **Regional Emergency Notification System (ENS)**. As part of the terms and conditions, the Office of the Governor requires a resolution from the governing body noting the grant title and application number designates the grant authorized official, notes the requirement for repayment of grant funds for loss or misuse, and approval of the resolution.

**ACTION:**

That the Heart of Texas Council of Governments' Executive Committee approves the attached resolution for the HOTCOG ENS Information Sharing Project for submission to the Office of the Governor's Public Safety Office.





Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

## ***Heart of Texas Council of Governments***

### **Heart of Texas Council of Governments**

#### **Executive Committee Resolution**

**WHEREAS,** The Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Council of Governments Region that the HOTCOG ENS - Information Sharing project in the amount of \$57,476.59 be operated for 2024; and

**WHEREAS,** The Heart of Texas Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, the Heart of Texas Council of Governments assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The Heart of Texas Council of Governments designates Russell Devorsky, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the Heart of Texas Council of Governments Executive Committee approves submission of the grant application for the HOTCOG ENS Project to the Office of the Governor.

Passed and Approved this \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year)

Signed by: \_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Grant Number: 2953609

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT: FY 2024 Juvenile Justice Alternatives Grant Application**

**INFORMATION:**

The Criminal Justice Division of the Governor's Office solicits applications for projects supporting mental health counseling services during the state fiscal year 2024 grant cycle. The Heart of Texas Council of Governments (HOTCOG) will request funds for the Heart of Texas Region Purchase of Juvenile Justice Alternatives Program from October 1, 2023, through September 30, 2024. Under the grant contract, the HOTCOG will be responsible for the following:

- preparing contracts with each of the six counties within the HOTCOG region that will be receiving grant funds to provide juvenile mental health counseling services;
- reimburse each of the six county's juvenile probation departments for juvenile mental health counseling services provided; and
- receive reporting documents and provide grant management, including submitting project quarterly and/or progress reports as required.

**ACTION:**

The Heart of Texas Council of Governments' Executive Committee authorizes the Executive Director to submit an application to the Criminal Justice Division of the Governor's Office for FY 2024 Juvenile Justice Program funding through the following resolution.



Councilmember Jim Holmes  
President

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

**Heart of Texas**  
**Council of Governments**

**RESOLUTION**  
**AUTHORIZING THE EXECUTIVE DIRECTOR**  
**TO EXECUTE A GRANT APPLICATION**

**WHEREAS**, the Executive Committee of the Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Region that the Juvenile Justice Mental Health Counseling Services Reimbursement Program in the amount of \$29,698.31 be operated for the fiscal year 2024.

**WHEREAS**, the Executive Committee agrees that in the event of loss or misuse of the Criminal Justice Division funds, the Executive Committee assures that the funds will be returned to the Criminal Justice Division, Office of the Governor, in full.

**WHEREAS**, the Executive Committee designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED THAT THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS approves submission of the grant application for the Juvenile Justice Mental Health Counseling Services Reimbursement Program to the Criminal Justice Division, Office of the Governor.

SUBMITTED AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2023, A.D., by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

Signed:

\_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Attest:

\_\_\_\_\_  
Geary Smith, Secretary/Treasurer  
Mayor, City of Mexia

Application #1424125

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT: FY 2024 VOCA Grant Application**

**INFORMATION:**

The Criminal Justice Division of the Governor's Office solicits applications for projects supporting Victim services during the state fiscal year 2024 grant cycle. The Heart of Texas Council of Governments (HOTCOG) will request funds for the Heart of Texas Region SART Program from October 1, 2023, through September 30, 2024. Under the grant contract, the HOTCOG will be responsible for the following:

- Facilitating quarterly meetings
- Documentation of all meetings
- Completing written protocols
- Completing written reports to be submitted to each of the Commissioner's Courts in 5 of the regional counties

**ACTION:**

The Heart of Texas Council of Governments' Executive Committee authorizes the Executive Director to submit an application to the Criminal Justice Division of the Governor's Office for FY 2024 Juvenile Justice Program funding through the following resolution.



Councilmember Jim Holmes  
President,

Judge Jay Elliott  
Vice-President

**Heart of Texas  
Council of Governments**

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

RESOLUTION  
AUTHORIZING THE EXECUTIVE DIRECTOR  
TO EXECUTE GRANT APPLICATION

**WHEREAS**, the Executive Committee of the Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Region that the Heart of Texas Regional SART project in the amount of \$14,442.59 be operated for fiscal year 2024.

**WHEREAS**, the Executive Committee agrees that in the event of loss or misuse of the Criminal Justice Division funds, the Executive Committee assures that the funds will be returned to the Criminal Justice Division, Office of the Governor, in full.

**WHEREAS**, the Executive Committee designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED THAT THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS** approves submission of the grant application for the Regional Law Enforcement Training Program to the Criminal Justice Division, Office of the Governor.

**SUBMITTED AND PASSED** this \_\_\_\_\_ of January 2023 A.D., by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

Signed:

\_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Attest:

\_\_\_\_\_  
Geary Smith, Secretary/Treasurer  
Mayor, City of Mexia

Application # 4762801

**ACTION MEMORANDUM**

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**January 26, 2023**

**SUBJECT: FY 2024 Law Enforcement Training Grant Application**

**INFORMATION:**

The Criminal Justice Division of the Governor's Office is soliciting applications for projects that provide law enforcement training programs during the state fiscal years 2024 and 2025 grant cycle. The Heart of Texas Council of Governments (HOTCOG) will request \$130,549 for the Heart of Texas Region Law Enforcement Program from September 1, 2023, through August 31, 2025. Under the grant contract, the HOTCOG will be responsible for the following:

- scheduling TCOLE certified courses for regional law enforcement
- maintaining a quality program that offers basic, intermediate, mandatory, and specialized classes
- Provide grant management, including quarterly progress as required
- attending a mandatory TCOLE Training Coordinators Conference

**ACTION:**

The Heart of Texas Council of Governments' Executive Committee authorizes the Executive Director to submit an application to the Criminal Justice Division of the Governor's Office for FY 2024 Criminal Justice Program funding through the following resolution.



Councilmember Jim Holmes  
President,

Judge Jay Elliott  
Vice-President

Mayor Geary Smith  
Secretary/Treasurer

Russell Devorsky  
Executive Director

***Heart of Texas  
Council of Governments***

**RESOLUTION  
AUTHORIZING THE EXECUTIVE DIRECTOR  
TO EXECUTE A GRANT APPLICATION**

**WHEREAS**, the Executive Committee of the Heart of Texas Council of Governments finds it in the best interest of the citizens of the Heart of Texas Region that the Regional Law Enforcement Training Program in the amount not to exceed \$136,000 be operated for FY2024-2025.

**WHEREAS**, the Executive Committee agrees that in the event of loss or misuse of the Criminal Justice Division funds, the Executive Committee assures that the funds will be returned to the Criminal Justice Division, Office of the Governor, in full.

**WHEREAS**, the Executive Committee designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED THAT THE EXECUTIVE COMMITTEE OF THE HEART OF TEXAS COUNCIL OF GOVERNMENTS** approves submission of the grant application for the Regional Law Enforcement Training Program to the Criminal Justice Division, Office of the Governor.

**SUBMITTED AND PASSED** this \_\_\_\_\_ day of January 2023 A.D., by motion made, seconded, and duly passed by the Executive Committee of the Heart of Texas Council of Governments.

Signed:

\_\_\_\_\_  
Jim Holmes, President  
Councilmember, City of Waco

Attest:

\_\_\_\_\_  
Geary Smith, Secretary/Treasurer  
Mayor, City of Mexia

Application # 1784713

**Administrative Services Department**

**Financial / Personnel Reports  
Investment Report**

**Executive Committee Meeting**

**January 26, 2023**



**Heart of Texas Council of Governments  
Combined Balance Sheet  
December 31, 2022**

**Assets**

Current

Cash	\$ 41,481
Investments	629,581
Due (to)/from Grantor Agencies	951,517
Membership Dues Receivables	5,004
Aging Match Receivables	247
Other Receivables	-
Pre-Paid Items	19,227
	<u>1,647,057</u>

Fixed Assets

Building	2,810,000
Land	690,000
Furniture & Equipment	2,504,018
Less: Accumulated Depreciation	<u>(3,331,114)</u>
	2,672,904

**Total Assets**

\$ 4,319,961

**Liabilities**

Current

Accounts Payable	278,460
Due to HOTEDD	507,737
Accrued Vacation	158,732
Deferred Revenue	101,993
	<u>1,046,922</u>

Long-term Liabilities

Notes Payable	425,152
	<u>425,152</u>

**Total Liabilities**

\$ 1,472,074

**Fund Equity**

Investments in Fixed Assets, net of related debt	2,247,752
Nonspendable-prepaid items	19,227
Restricted for Building Maintenance	3,259
Restricted for Emergency Notification System	618
Restricted for Federal & State programs	97,546
Unassigned	479,485
	<u>2,847,887</u>

**Total Fund Equity**

\$ 2,847,887

**Total Liabilities & Fund Equity**

\$ 4,319,961

Heart of Texas Council of Governments  
Combined Statement of Revenues, Expenditures  
& Changes in Fund Balance  
For Three Months Ended December 31, 2022

Revenues	Year To Date	YTD Budget	YTD Budget Variance	12 Month Budget	Annual Budget Remaining
Grants administered from State/Federal	\$ 1,230,554	\$ 2,014,716	\$ (784,162)	\$ 8,058,865	\$ 6,828,311
Rent-WF Bldg	97,500	97,500	-	390,000	292,500
Local Funds/Mgt. Fees	34,394	34,383	11	137,532	103,138
Membership Dues	-	14,250	(14,250)	57,000	57,000
Inkind Match/Program Income	17,173	159,328	(142,155)	637,312	620,139
Interest Income	5,677	375	5,302	1,500	(4,177)
Miscellaneous Income	25,819	750	25,069	3,000	(22,819)
<b>Total Revenues</b>	<b>\$ 1,411,117</b>	<b>\$ 2,321,302</b>	<b>\$ (910,185)</b>	<b>\$ 9,285,209</b>	<b>\$ 7,874,092</b>
<b>Expenditures</b>					
Salaries	231,994	265,025	33,031	1,060,101	828,107
Fringe Benefits	102,124	116,665	14,541	466,658	364,534
Travel	5,518	8,627	3,109	34,509	28,991
Equipment	78,559	110,927	32,368	443,707	365,148
Supplies	3,591	9,604	6,013	38,416	34,825
Other Expenses	103,033	85,384	(17,650)	341,534	238,501
Delegate Agency/Contractual Costs	628,445	1,272,520	644,075	5,090,080	4,461,635
Indirect Costs	189,409	199,841	10,432	799,363	609,954
Insurance/Maintenance-WF Bldg	16,038	15,000	(1,038)	60,000	43,962
Debt Service-WF Bldg	57,682	57,682	0	230,729	173,047
Inkind Match/Program Income	-	159,328	159,328	637,312	637,312
<b>Total Expenditures</b>	<b>\$ 1,416,393</b>	<b>\$ 2,300,602</b>	<b>\$ 884,209</b>	<b>\$ 9,202,409</b>	<b>\$ 7,786,016</b>
<b>Changes in Fund Balance</b>					
Excess (Deficiency) of revenues over (under) expenditures	(5,276)			82,800	
Transfers-Due (to)/from HOTEDD	(13,450)			(57,950)	
<b>Net Change in Fund Balances</b>	(18,726)			24,850	
Fund Balances as of October 1, 2021	618,861				
<b>Fund Balances as of December 31, 2022</b>	<b>\$ 600,135</b>				

**Heart of Texas Council of Governments**  
**Monthly Report of Cash Transactions and Condition**  
**As of December 31, 2022**

	Operating Account	Short Term Investments	Total Cash
Beginning Balance 12/1/22	\$ 23,174	\$ 627,460	\$ 650,634
Transactions			
Cash In	523,185	2,121	525,306
Cash (Out)	<u>(504,878)</u>	<u>-</u>	<u>(504,878)</u>
Net Income (Outlay)	18,307	2,121	20,428
Net Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>
Net Total Transactions	<u>18,307</u>	<u>2,121</u>	<u>20,428</u>
Ending Balance 12/31/22	<u><u>\$ 41,481</u></u>	<u><u>\$ 629,581</u></u>	<u><u>\$ 671,062</u></u>

**HEART OF TEXAS COUNCIL OF GOVERNMENTS  
PERSONNEL STATUS SUMMARY  
AS OF JANUARY 20, 2023**

NUMBER OF POSITIONS AUTHORIZED BY GRANT/FUND BUDGETS 29

NUMBER OF PEOPLE EMPLOYED 28

As of January 20, 2023, HOTCOG had one vacancy as referenced by the number of positions authorized and filled. The following is a departmental breakout of the above figures:

**PEOPLE EMPLOYED**

<b><u>Department</u></b>	<b><u>Positions Authorized</u></b>	<b><u>Regular Fulltime</u></b>	<b><u>Temporary Fulltime</u></b>	<b><u>Regular &amp; Temporary Part-Time</u></b>	<b><u>Vacant</u></b>
Executive/ Admin. Services	6	6	0	0	0
Regional Services	7	6	0	1	0
Health and Human Services	16	15	0	0	1
<b><u>Totals</u></b>	29	27	0	1	1

**VACANT:**

*Ombudsman Manager*

## Heart of Texas Council of Governments

### Investment Report

For the Quarter Ending December 31, 2022

As per HOTCOG's Investment Policy, funds that are not immediately required to pay obligations are invested in TexPool. HOTCOG does not have any other investments as of the ending date of this report.

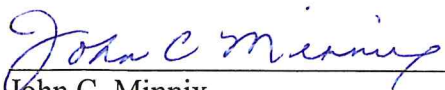
#### Summary of General and Special Revenue Funds

Beginning Market/Book Value @ 10/01/2022	\$ 667,093
Net Transfers In (Out)	(43,189)
Interest Earned	5,677
Ending Market/Book Value @ 12/31/2022	\$ 629,581

#### Notes:

1. The money market account does not have a maturity date.
2. Following are the annualized average rates of return:
  - October 2022 2.9936%
  - November 2022 3.6110%
  - December 2022 3.9799%
3. Market value of pledged securities as of 12/31/2022: \$ 1,204,190

As HOTCOG's designated Investment Officer, I, John C. Minnix, certify as to the best of my knowledge that the investment portfolio is in compliance with the investment strategy as expressed in HOTCOG's Investment Policy and that this Investment Report was prepared by said Investment Officer.

  
\_\_\_\_\_  
John C. Minnix  
Deputy Executive Director

1/19/23  
Date

## Health and Human Services Division

Report for October, November, and December 2022

The following is a summary of the activities for October, November, and December of 2022 of the programs in the Health and Human Services Division of the Heart of Texas Council of Governments.

### **General Description of Services Provided by Health and Human Services Division**

Gary W. Luft – Director

The Health and Human Services Division (HHS) is one of two operational divisions of the Heart of Texas Council of Governments. The HHS division is made up of four different and distinct program areas that primarily serve and work with individuals and family members who need assistance through either information or services.

#### **Area Agency on Aging (AAA)**

- Provides access to needed social services, effective screening and assessment of individual needs, and advocacy for the older persons (age 60 and older), their family members or other caregivers.
- Directly administers services including benefits counseling, care coordination, caregiver support coordination, and long term care ombudsman services.
- Contracts with service providers throughout the region to provide nutrition (congregate and home delivered meals), homemaker care, respite care, personal assistance, minor home repairs, health education classes and caregiver counseling to caregivers and their loved ones.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 28 Area Agency on Aging contractors designated by the Texas Health and Human Services Commission (HHSC).

#### **Heart of Texas Aging and Disability Resource Center (ADRC)**

- Provides information and assistance to individuals (including those with multiple, complex needs) about local programs and resources as they relate to aging or living with a disability, to older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels.
- Primary purpose is to provide information to help individuals live within their community if possible.
- Operating broad-based coalition consisting of Area Agency on Aging, local Health and Human Services, Department of Assistive and Rehabilitation Services, Heart of Central Texas Independent Living Center, Heart of Texas 2-1-1, and Heart of Texas Region MHMR Center.
- HOTCOG serves as the Lead Agency/Fiscal Agent and has responsibility as contract administrator.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.

- 1 of 28 designated ADRCs by the Texas Health and Human Services Commission (HHSC).

#### **Heart of Texas 2-1-1 Call Center (2-1-1)**

- Provides referral information about health and human services to all callers regardless of age, ethnicity, gender, disability, or any other criteria.
- “Free” social service help line answered by trained specialists who can assess caller’s social service needs and connect them to the people and services that can best assist them.
- Answered 24 hours a day, 7 days a week by Information-Referral Specialists.
- Part of a national initiative to make information about health and human services readily available to all callers regardless of age, ethnicity, gender, disability, or any other criteria.
- Calls relate to requests for assistance for food, clothing, shelter, utility bill payment assistance, medical assistance, affordable childcare, eldercare, disaster relief, etc.
- Serves six counties including Bosque, Falls, Freestone, Hill, Limestone and McLennan.
- 1 of 25 Area Information Centers designated by the Texas Information and Referral Network (TIRN).

#### **Heart of Texas Rural Transit District (RTD)**

- Provides demand response transportation to the public including transportation for seniors age 60 and older and to the disabled of any age utilizing a contracted services business model.
- Shared ride service is considered “curb to curb” meaning the vehicle comes to the passenger instead of the passenger going to the vehicle and multiple riders may be on the vehicle.
- Services are provided Monday through Friday in the rural counties of Bosque, Falls, Freestone, Hill, and Limestone.
- Transportation into or out of McLennan County can be provided if the trip originates from or terminates in one of our five rural counties.
- Service is primarily provided using a fleet of 27 HOTCOG owned vans and small buses operated by two different subcontractors.
- 1 of 36 Rural Transit Districts designated by the Texas Department of Transportation (TxDOT).

## Specific Activities for October, November, and December 2022

### **Health & Human Services**

Gary W. Luft – Deputy Executive Director

Highlights for the period included:

- In October we started the State Fiscal Year.
- We continue to provide our core services in all programs as required by contract.
- We remain on track to meet all contract requirements and deliverables.
- We were fully staffed, and all programs are operated in accordance with all policies and procedures.
- *Sad note: We have had serious concerns about the health of our Managing Local Ombudsman, Susan McCombs, for over the past year. Susan had been fighting cancer for several years and her condition had deteriorated during the last three to six months. She exhausted traditional treatment with no success and resorted to a pilot "test" treatment in December in hopes it might help. Sadly, she lost her battle with cancer on January 7, 2023. Her death has rocked our agency and we hurt for her loss. Susan was an incredible employee of 15 years and a person who was dedicated to serving seniors in her capacity as Managing Local Ombudsman. Susan was loyal, faithful, committed, and very professional in her work and in her personal life. Susan was a genuine and dear friend whose life and death impacted us all. We are all better people because of knowing and working with Susan, and we were blessed with her service and her genuine friendship.*

### **Area Agency on Aging - (AAAHOT)**

Donnis Cowan – Manager of Aging Programs

Highlights for the three-month period included:

- We received a preliminary funding notice from HHS based on level funding.
- We submitted to HHS program budgets based on the anticipated funding.
- Technical assistance was provided to our providers via email and telephone calls. We continue to provide hands-on assistance when needed.
- We continue to work with the United Way of Tarrant County on the FIE2 grant which includes assistance in providing A Matter of Balance classes throughout our service area.
- We submitted our FY22 Aging closeout to HHS.
- We submitted our FY22 SRT file, which uploads our demographics to Washington.
- We submitted our first FY23 quarterly report.



- We continue to provide our core services as required by contract.

### **Aging Program Development – (AAAHOT)**

Jan Enders – Manager

Aging Program Development focuses on the identification and development of new programs/services and the establishment of partnering relationships in the community that allows the AAA to be more successful in meeting the needs of our seniors and clients. The scope of the initiative strategically strengthens our efforts, programs, and services across the entire AAA with no restrictions to specific program areas.

**Legal Awareness:** (Outreach into six-county area) -- includes monthly, multiple Zoom contacts, Team Meetings, in-person outreach, publications promoting services, organizations utilizing AAA materials, and direct seminars, Resource Guides, etc.

- ADRC – multiple meetings live, outreach and via zoom
- Benefits Counseling outreach included multiple meetings and outreach, Medicare related.

Total numbers of contacts for three-month period – October, November, December

- Resource Guides - 2735
- Public Service Announcements – 1,464,000
- Meetings, via Zoom, Personal contact, Medicare - 105

***Senior Medicare Patrol – Fraud Detection, Prevention and Reporting*** continues as part of the Benefits Counseling function. The outreach and educational services previously performed by the Senior Medicare Patrol have been merged into other services of the HHS Division.

### ***New to Medicare – In-office public meetings on Medicare –***

Public Medicare meetings are offered twice a month in HOTCOG's training room and will continue throughout the year.

***Collaboration with Benefits Counseling*** – Jan Enders continues to assist the Benefits Counseling Program as it strives to serve all the clients. With increased advertising and promotions, more people are contacting AAA for services. Future programs are planned in rural areas as the objective remains for us to contact Medicare beneficiaries and caregivers in these regions on a more frequent basis.

Open Enrollment guidance continues for individuals who are new to Medicare. We guide beneficiaries who are approaching age 65 – either 3 months before their 65<sup>th</sup> birthday, month of, or 3 months after their 65<sup>th</sup> birthday. It is confusing and we help take the mystery out of Medicare. Open Enrollment ended December 7, 2022, and Medicare Advantage Open Enrollment continues until March 31, 2023.

Continued outreach remains viable to educate the public about Medicare. As a result of the additional outreach, more calls have come into the ADRC for assistance. Future

events include Public Health Expos, Medicare Meetings, Outreach into the rural areas, Senior Medicare Patrol, VA, and other services to be determined.

**Benefits Counseling – (AAAHOT)**

Donnis Cowan – Manager

Jan Enders – Manager of Special Programs, Benefits Counselor II

Rose Contreras – Sr. Benefits Counselor

The Benefits Counseling program primarily provides financial related assistance and Medicare/Medicaid related services to clients through Legal Assistance (one-on-one) and Legal Awareness (groups) events. We continue to see a growing need for Benefits Counseling for the senior population and added emphasis has been placed on expanding the services of this program.

The following services were provided:

- Legal Assistance services provided counseling to individuals assisting them with Medicare Part D, Medicare benefits, Medicare Advantage Appeals, Social Security questions, and other benefit-related questions.  
Legal Assistance serving age 60 and older  
143 people were served  
306.78 hours provided
- Legal Awareness service provided CMS Mailings which includes Medicare information such as Medicare Part D, Medicare A&B explanation, Medicare Preventative Services, Social Security updates, and other Medicare benefit-related information.  
Legal Awareness serving age 65 and older  
6,287 people were provided the Community Resource Guides

**Care Coordination – (AAAHOT)**

Donnis Cowan – Manager

Destiny Zavalla – Sr. Care Coordinator

Tiffany Soto – Program Coordinator

The Care Coordination program empowers senior citizens age 60 and older and their family caregivers to maintain their independence, freedom, and dignity by identifying needs and arranging social services required for living independently. The program is broad based and includes a variety of related service opportunities. Staff continue to be extremely active, efficient, and productive in providing an assortment of care-related services to clients.

- Care Coordination serving age 60 and older a case manager assesses the needs with the client and plans, arranges, coordinates, and follows-up on needed services. Services that can be provided are personal assistance, homemaker services, home repairs/modifications, and health maintenance services.

171 clients were assisted with Care Coordination  
488.75 units or hours of service

- Caregiver Support Coordination serving caregivers who care for someone age 60 and older or someone with Alzheimer's disease of any age the case manager provides support services to reduce the stress and burdens of caregiving through respite, education, and support groups.

71 caregivers were assisted with Caregiver Support Coordination  
232.97 units or hours of service

- Information, Referral and Assistance – Callers age 60 and older and their caregivers call inquiring about Area Agency on Aging and/or community resources.

468 callers were assisted with IR&A Services

- Caregiver Respite provides short-term relief to caregivers. Services are provided in the client's home environment on a short term, temporary (6 months maximum) basis while the caregiver is unavailable or needs relief. This service also allows the caregiver to take care of themselves, so they are better able to sustain care for their loved one over an extended period.

15 clients were assisted with Respite Services  
364.75 hours of service

- Health Maintenance services – Provides durable medical equipment that will enable clients to be more independent and assist them with their daily activities.

14 clients were assisted with Health Maintenance  
14 units of service

- Homemaker – Provides assistance which may include light house cleaning, meal preparation and shopping.

5 clients were assisted with Homemaker Services  
17.75 units of service

- Personal Assistance – Provides assistance which may include bathing, dressing, toileting, light house cleaning, and meal preparation.

10 clients were assisted with Personal Assistance Services  
192.50 units or hours of service

- Home Repair/Modification services - Primary focus is on repairs/modifications that improve accessibility, structure, safety, and weatherization of the home for low-income homeowners age 60 and older that are living in unsafe and/or unhealthy environments.

6 homes were repaired or modified

#### **Nutrition Program – (AAAHOT)**

Donnis Cowan – Manager

The nutrition program is our single largest program and impacts the greatest number of individuals in the greatest geographical coverage in our service area. We have four nutrition contractors that serve the nutritional needs of the elderly in the six-county service area.

- Bosque County Senior Services – serves Bosque County
- Central Texas Senior Ministry – serves Falls, Hill, and McLennan Counties
- Freestone County Senior Services – serves Freestone County
- Limestone County Senior Services – serves Limestone County

<b>Nutrition Program - Meals Served by County</b>			
<b>Provider</b>	<b>Congregate Meals Served</b>	<b>Home Delivered Meals Served</b>	<b>Total Meals Served</b>
<b>Central Texas Senior Ministries - serves three counties</b>			
Falls County			
HHS funding	142	3,472	3,614
Other funding		89	89
<b>Total</b>	<b>142</b>	<b>3,561</b>	<b>3,703</b>
Hill County			
HHS funding	1,661	5,919	7,580
Other funding	106	1	107
<b>Total</b>	<b>1,767</b>	<b>5,920</b>	<b>7,687</b>
McLennan County			
HHS funding	4,082	19,100	23,182
Other funding	199	15,739	15,938
<b>Total</b>	<b>4,281</b>	<b>34,839</b>	<b>39,120</b>
<b>Subtotal for Central Texas Senior Ministries - three counties</b>			
HHS funding	5,885	28,491	34,376
Other funding	304	15,829	16,133
<b>Total</b>	<b>6,190</b>	<b>44,320</b>	<b>50,510</b>
<b>Bosque County Senior Services</b>			
HHS funding	291	3,289	3,580
Other funding	38	157	195
<b>Total</b>	<b>329</b>	<b>3,446</b>	<b>3,775</b>
<b>Freestone County Senior Services</b>			
HHS funding	752	3,435	4,187
Other funding	1,298	417	1,715
<b>Total</b>	<b>2,050</b>	<b>3,852</b>	<b>5,902</b>
<b>Limestone County Senior Services</b>			
HHS funding	705	3,420	4,125

Other funding	551	832	1,383
<b>Total</b>	<b>1,256</b>	<b>4,252</b>	<b>5,508</b>
<b>Grand Totals for Nutrition Program - includes all contractors</b>			
HHS funding	7,633	38,635	46,268
Other funding	2,191	17,235	19,426
<b>Grand Total</b>	<b>9,825</b>	<b>55,870</b>	<b>65,695</b>

**Miscellaneous Contract Services – (AAAHOT)**

Donnis Cowan – Manager

Tiffany Soto – Program Coordinator

**Evidence-Based Programs** – Evidence-based programs are based on research. They offer proven ways to promote health and prevent disease among older adults. These programs are tested models or interventions into practical, effective community programs that can provide proven health benefits to participants.

The AAA contracts with several facilitators to conduct programs such as: A Matter of Balance, Caregiver Stress Busting and Chronic Disease Self-Management and Diabetes Self-Management Programs to age 60 and older and their caregivers if the caregivers meet the eligibility criteria.

47 clients were assisted with Evidence-Based classes.

**Long Term Care Ombudsman Program – (AAAHOT)**

Susan McCombs – Manager

Lynda Mitchell – P. T. Staff Ombudsman

*“We have had serious concerns for the health of our Managing Local Ombudsman, Susan McCombs, for over the past year. Susan had been fighting cancer for several years and her condition had deteriorated during the last three to six months. She exhausted traditional treatment with no success and resorted to a pilot “test” treatment in December in hopes it might help. Sadly, she lost her battle with cancer on January 7, 2023. Her death has rocked our agency and we hurt for her loss. Susan was an incredible employee of 15 years and a person who was dedicated to serving seniors in her capacity as Managing Local Ombudsman. Susan was loyal, faithful, committed, and very professional in her work and in her personal life. Susan was a genuine and dear friend whose life and death impacted us all. We are all better people because of knowing and working with Susan, and we were blessed with her service and her genuine friendship.”*

Through direct advocacy the Long-Term Care Ombudsman Program utilizes 4 volunteers, and 2 staff to achieve the best possible quality of life for approximately 4,500 residents in 35 nursing homes and 21 assisted living facilities in our service area.

Beginning in October 2021, the first of the new fiscal year, visitations by both Staff and Certified Volunteers began again. Caution was the upmost prevalent action taken with all the visits. The first quarter more facilities getting cases of COVID. Some facilities were trying to go back to the “lockdown” phase from 2020. As the 2<sup>nd</sup> quarter has shown, facilities are still having cases of COVID but on a lesser basis. As usual, some facilities are still holding onto “old” rules while others are now trying to return to “life” for the residents with precautions.

Another issue created by the Federal Government’s Vaccination Mandate for Healthcare Workers was a critical staffing shortage for all facilities. Many of the complaints we are receiving boil down to staffing issues.

During the months of October through December, Staff and Volunteer Ombudsmen:

- Completed 93 visits to Long Term Care facilities, including both nursing homes and Assisted Living Facilities.
- Shared information on 13 state surveys and investigations.
- Provided information and consultations to 18 individuals and 98 facility staff on specific issues or subjects.

Complaints:

- The 2 staff Ombudsmen and 4 CVOs handled 40 complaints and concerns and resolved or partially resolved 87.9% of the issues. The complaints related to such issues as discharge, autonomy, failure to respond to requests for assistance, activities, food, environment, Medicaid or financial issues and family conflicts.

Activities:

- The MLO and the SO continue to listen to the monthly HHS webinars that keep them informed with new rules and any updates.
- The State Office has monthly CEU training offered to all Ombudsman.
- Lynda Mitchell, Part Time Ombudsman, performed above and beyond her job requirements during Susan’s illness and recent death. Lynda is to be commended for her commitment and dedication to her job, but more importantly to Susan and to the residents and staff of the long-term care facilities in our service area. We owe Lynda Mitchell far more than we have paid her in salary. We miss Susan McCombs, and we are thankful for Lynda Mitchell.

#### **Heart of Texas Aging and Disability Resource Center (ADRC)**

Donnis Cowan – Manager of Aging and ADRC Programs

Eric Hobbs – Housing Accessibility Navigator

Debbie Jones – Resource Navigator

The ADRC model is a “way of doing business” that is intended to respond more effectively and efficiently to the needs of individuals looking for long term services and support. ADRC’s provide older individuals, individuals of any age with disabilities, family caregivers, veterans, and families with children with special needs, all without regard to income levels, *information and assistance* about local programs and resources as they relate to aging or living with a disability. ADRC’s help those in need navigate through a complicated and complex network of available support services with the primary purpose of helping individuals live within their community as long as possible.

ADRCs provide visible, trusted, comprehensive and streamlined access to long-term services and supports by establishing a “virtual no wrong door” model of information exchange, person and family-centered planning, and service provision.

The Heart of Texas ADRC is made up of a broad-based operating partner’s coalition consisting of six (6) operating partners:

- Area Agency on Aging (AAAHOT)
- Heart of Texas Region MHMR Center (HOTRMHMR)
- Heart of Central Texas Independent Living Center (HOCTIL)
- Health and Human Services (HHS) – Local Long-Term Services and Supports
- Workforce Solutions Vocational Rehabilitation (formerly known as DARS)
- Heart of Texas 2-1-1 (HOT 2-1-1)

Referrals are made to appropriate agencies or service providers based on the needs of the caller. Multiple and complex cases may involve several service providers rather than just one. When more than one provider is involved, the Resource Navigator assists with coordination of services provided between the agencies.

The ADRC staff is responsible for handling the “walk-ins” at the front lobby, who come in with no appointment. An ADRC staff member will meet with the individual, obtain pertinent information, and connect the individual to the appropriate state agency and/or community resource.

All calls to the Heart of Texas ADRC terminate into phone line 254-292-1855. This includes local calls as well as any calls originating in our six-county service area placed on the statewide toll-free line for ADRC’s.

1259 callers and walk-ins were assisted with Information, Referral and Assistance

<b>ADRC Calls, Walk-ins, Emails, Fax</b>			
<b>Current Month Calls/Walk-ins</b>	<b>Previous Year Comparison</b>	<b>Increase or (Decrease)</b>	<b>% Increase or (Decrease)</b>
1259	755	504	66.75%

ADRC staff were involved, prepared, or participated in the following activities:

- Submitted FY22 Closeout Reports
- Submitted FY23 Quarterly Performance Reports
- Submitted FY23 Covid-19 NWD & MFP Quarterly Report
- Submitted FY23 Budgets
- Participated in FY23 ADRC “State Office” Calls/Webinars



Karen Pettit – Manager  
 Belinda Arocha – Information & Referral Specialist  
 Joanna Whitehouse – Information & Referral Specialist  
 Marcy Whiddon – Information & Referral/Community Database Specialist

The 2-1-1 program is a “free” social service help line answered by trained specialists who assess caller’s social service needs and connect them to the people and services that can best assist them. 2-1-1 provides referral information about health and human services to all callers regardless of age, ethnicity, gender, disability, or any other criteria.

HOT 2-1-1 (HT) continues to take traditional calls for local social service needs including food pantries, utility bills, rent, childcare, and medication assistance, etc. for the six-county service area. In addition, we take disaster related calls when such an event occurs.

- For the months of October, November, and December 11,543 calls plus 32 CHATS (total 11,575) were taken by HOT 2-1-1 staff compared to 9,548 in the same months for the previous year.
- The increase of 2,027 calls represents a 21.2% increase in calls.

Houston-Galveston 2-1-1 and routed afterhours AICs answered and provided information to HOT “after hour and weekend callers”:

- For the months of October, November, and December 491 calls were taken by Houston-Galveston staff compared to 446 in the same months for the previous year.
- The increase of 45 calls was a 10% increase in calls.

Projection of Annual calls:

We have experienced a busy time of the year with seasonal calls coming in asking for holiday meals, gift baskets, etc. Also, option 2, Your Texas Benefits, has had some technical difficulties with hotlines related to Pandemic benefits, which causes callers to call 2-1-1 directly for assistance with these matters. Many of these calls come to option 1 and then we must transfer them to option 2. Additionally, funding for rent and utility assistance has been used for the 2022 year for the most part, leaving callers to continue calling hoping for an update in availability status.

49,809 Calls taken in previous full year  
57,927 Estimate of calls for current year  
 8,118 Projected increase in # of calls  
 16.3% Projected increase

HOT 2-1-1 Number of Calls and Yearly Projection								
Heart of Texas 2-1-1 staff only					GC + Routed afterhours 2-1-1			
	FY 20	FY 21	FY 22	FY 23	FY 21	FY 22	FY 23	
October	2,917	4,549	3,386	3,703	260	165	191	



November	2,988	2,949	3,130	3,319		270	161	161	
December	2,264	4,373	3,032	4,553		225	120	139	
January	3,713	4,784	3,908	0		284	203	0	
February	2,648	4,400	3,384	0		382	177	0	
March	4,384	5,021	3,719	0		275	208	0	
April	5,835	3,336	3,468	0		207	215	0	
May	3,828	2,977	3,857	0		226	239	0	
June	4,573	3,779	5,191	0		217	243	0	
July	4,673	3,552	5,117	0		198	269	0	
August	4,904	4,444	4,923	0		265	206	0	
September	3,606	4,079	4,271	0		221	217	0	
Total	46,333	48,243	47,386	11,575		3,030	2,423	491	
					<b>FY 23 Yearly Projection</b>				<b>FY 23 Yearly Projection</b>
		1,910	(857)	(35,811)			(607)	(1,932)	
% Increase		4.1%	-1.8%	-75.6%	55,660		- 20.0%	-79.7%	2,267

**Roll-over of calls:**

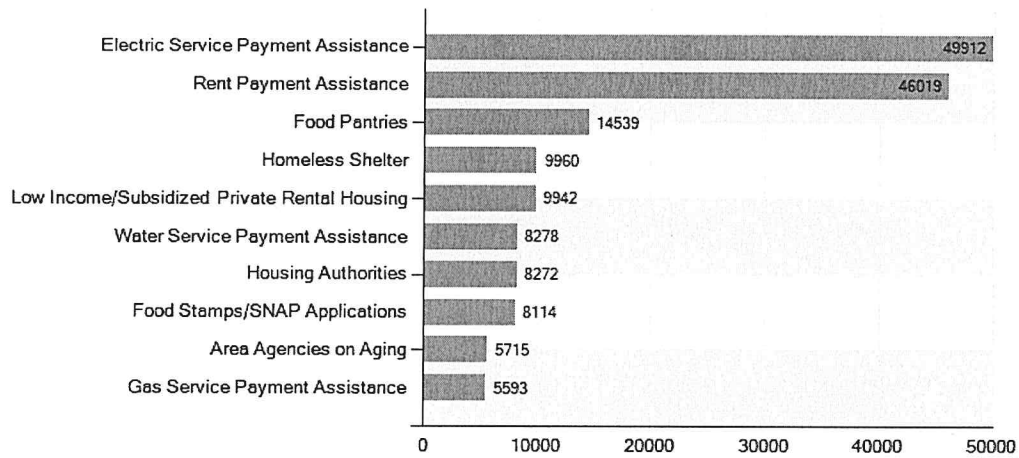
Due to the volume of calls and staffing schedules during work hours, all calls cannot be answered in a timely manner in any one specific 2-1-1 operation. To reduce long waits there is a roll-over after two (2) minutes of unanswered calls to available I & R staff in 2-1-1s across the state. Heart of Texas calls that cannot be answered in the allotted time of two minutes are also routed to other call centers just as HOT receives unanswered calls rolled to us from other call centers based on the same two-minute wait time. Because of the "roll overs" between 2-1-1s, familiarity with the state-wide data base of taxonomy and how to search service providers is critical. All 2-1-1 staff must be able to make referrals using the database for any location in Texas.

Tracking of calls since early 2020 has revealed changes in the allocation of the origination of calls. During the past three months approximately 68% of the calls received by HOT 211 came from outside our service area with 32% of the calls coming from within our service area. During the height of COVID-19 calls received from outside of our area were as high as 75%. The historical pattern was that the calls received at HOT emanated from approximately 50% inside and 50% from outside the six counties in our service area. With the impact of COVID-19 the percentage had dramatically shifted to a heavier percentage coming from outside our service area which we hypothesized were due to the increase in calls being received from coastal areas which were affected by multiple hurricanes as well as by calls coming in from large metropolitan areas such as Houston, Dallas, and San Antonio where the effects of COVID-19 impacted larger populations.

**Most requested services for HOT Counties (taken statewide):**

**Needs by taxonomy - 10/1/2022 to 12/31/2022**

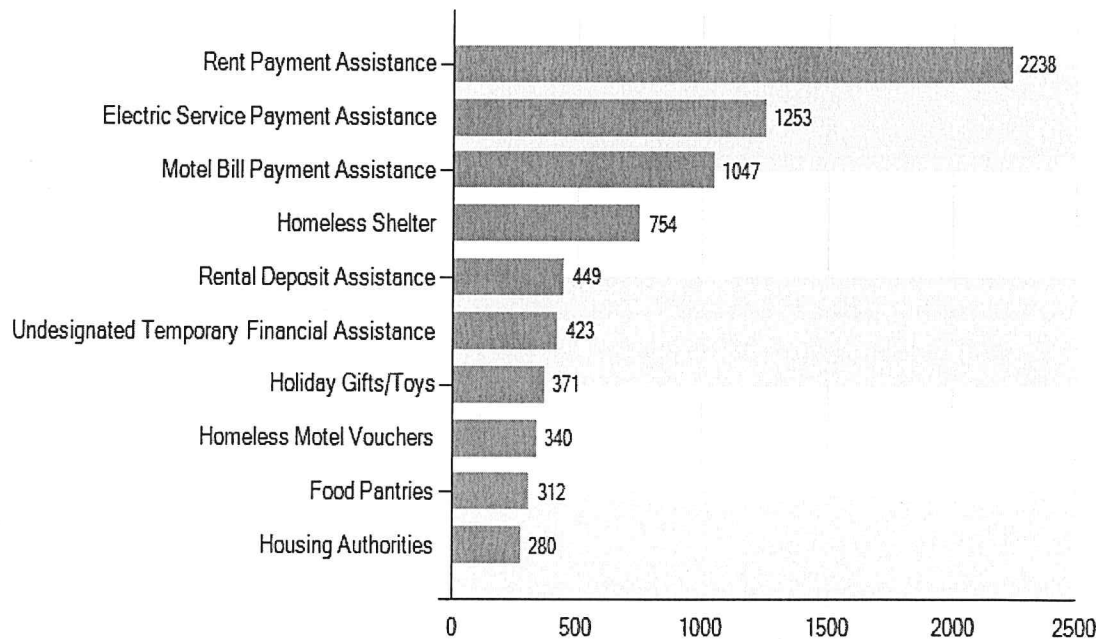
As of 1/9/2023



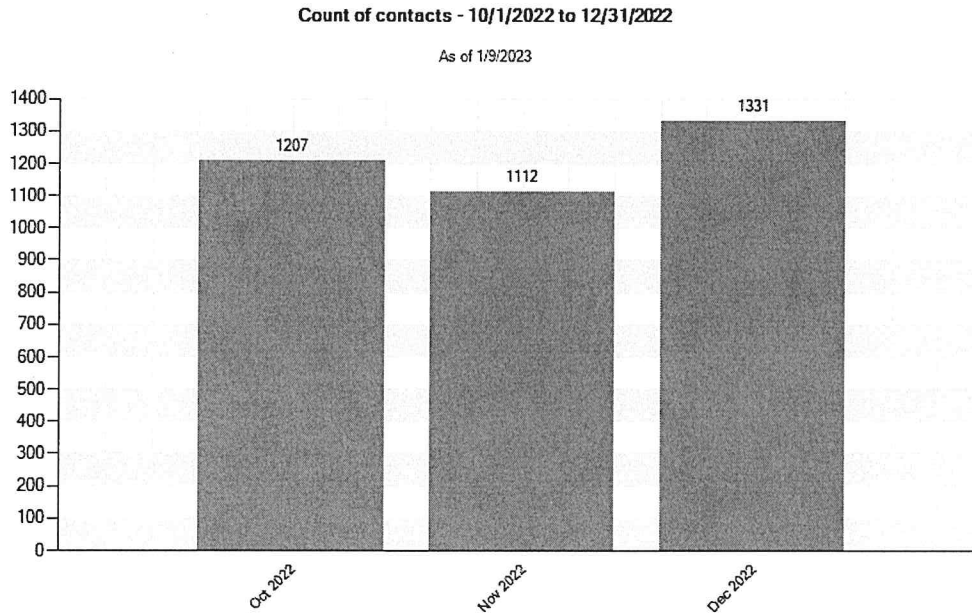
**Unmet Needs for HOT Counties (No Service exists near caller):**

**Unmet needs by taxonomy with reasons - 10/1/2022 to 12/31/2022**

As of 1/9/2023



**Number of Calls Received from Heart of Texas (Bosque, Falls, Freestone, Hill, Limestone, and McLennan) Across the State regardless of the 2-1-1 Area Information Center taking the call:**



#### **Heart of Texas Rural Transit District**

Ronald E. "Rep" Pledger - Manager  
 Frances Ramirez – Transportation Specialist  
 Misty Hendon – Transportation Admin

#### **General Information:**

Staff are currently waiting for TXDOT to release \$929,424.00 in funds to be used for the purchase of 6 new replacement transit buses.

#### **Funding**

Unused FY22 State Rural funding will be rolled over and combined with FY23 State Rural funding to be used as matching funds for federal dollars.

#### **Trainings/Meetings**

Jan 21<sup>st</sup> – Driver meeting

Jan 31<sup>st</sup> RTCC meeting

Feb 1<sup>st</sup> – Frances Ramirez, Misty Hendon, and Kristy Henderson will attend SHAH Software Transportation Manager training in Dallas.

Feb – Rep will be attending the TXDOT semi-annual provider meeting in Austin.

#### **Regional Transportation Coordination Council - (RTCC)**

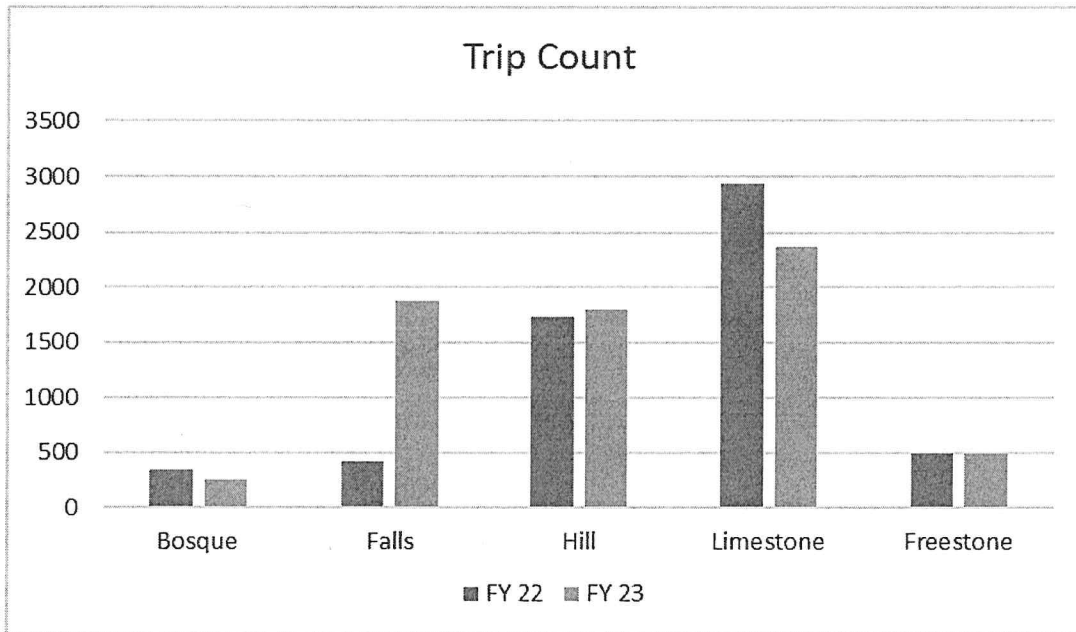
The next meeting will be on January 31<sup>st</sup> to discuss leadership positions and the setting up of the Planning and Budget committees.

#### **Rural Transit District – (Operations)**

Staff continue their outreach to clients to increase ridership.

Trip activities for October, November, and December 2022 were as follows:

<b>Transportation Services – One Way Trips</b>		
<b>Transportation Provider</b>	<b>FY 2021</b>	<b>FY 2022</b>
Bosque County	345	253
Falls County	424	1878
Hill County	1734	1793
Limestone County	2941	2362
Freestone County	495	493
<b>Total - All 5 Counties</b>	<b>5939</b>	<b>6779</b>



<b>Trip Type by County for October, November, December 2022</b>						
<b>Trip Type</b>	<b>Limestone</b>	<b>Falls</b>	<b>Hill</b>	<b>Freestone</b>	<b>Bosque</b>	<b>Grand Total</b>
Dialysis	480	143	935	228	92	1878
Work	535	979	267	19		1800
Medical	452	144	347	90	35	1068
Mhmr	221	253	102	7	78	661
Shopping	240	22	82	55	29	428
Personal	200	32	55	36	15	338
Education		269				269
Recreation	84			58		142
Veteran	61	2	3		4	70

Foster Grandparents	63					63
Parole	26	34	2			62
<b>Grand Total</b>	<b>2362</b>	<b>1878</b>	<b>1793</b>	<b>493</b>	<b>253</b>	<b>6779</b>

Report submitted: January 19, 2023



Gary W. Luft – Deputy Executive Director for Health and Human Services

# REGIONAL SERVICES REPORT

January 2023

## 9-1-1

November-December 2022

January 2023

### HOTCOG 9-1-1 IP Network (Next-Generation 9-1-1)

Members of the TriCOG 9-1-1 Alliance (BVCOG, CTCOG and HOTCOG) continue to collaborate with network consultants and equipment vendors to maintain a robust network. The TriCOG Alliance renewed its partnership with Mission Critical Partners (MCP) for NextGen Core Services (NGCS) Consulting and Cybersecurity Support. MCP follows a scope of work that was provided to the TriCOG identifying five tasks to assist the TriCOG in technical issues to include Project/Task Management, Geospatial Call Routing, Text Over ESInet and Cybersecurity Support. Members of the TriCOG participate in regularly scheduled conference calls to discuss NGCS projects and planning for the future of the regional networks.

On November 29, 2022, the final Originating Service Provider (OSP) in the HOTCOG Region migrated their 9-1-1 traffic from legacy selective routers that are slowly being decommissioned. Since December 15<sup>th</sup>, there has been no 9-1-1 traffic on those legacy circuits, meaning all HOTCOG PSAPs are routing 9-1-1 traffic via the VESTA router. Next steps will be disconnecting the legacy circuits so billing will cease. Project planning calls with Motorola Solutions Connectivity, Inc. continue to be held weekly, and discussions include ongoing project deliverables and discussions for upcoming activities.

### Enterprise Geospatial Database Management System (EGDMS)

In NG9-1-1 systems, an EGDMS (GIS map data) replaces the traditional Master Street Address Guide (MSAG) for location-based 9-1-1 call routing and location validation. An EGDMS is crucial for the transition to NG9-1-1 because it provides a means to create and maintain data critical to NG9-1-1 success. Staff participated in the Customer Focus Group (CFG) for this project. The CFG was responsible for assisting with development of the Quality Assurance/Quality Control plan, participating in GIS Data Management collaboration meetings, and assisting in GIS data management workflow development. 9-1-1 staff exceeded the 99% data match rate as recommended by the National Emergency Number Association (NENA) with a match rate of 99.99% with no critical errors remaining. HOTCOG has completed the transition to an EGDMS, and staff is a participant in a focus group for continued implementation across the state.

### Text-to-9-1-1

Text-to-9-1-1 is available in the HOTCOG Region as an alternate means of communicating with 9-1-1 for people with a hearing and/or speech disability, or when speaking aloud would put the individual in danger. Text-to-9-1-1 also provides a silent alternative in cases such as child abduction, active shooter, or domestic abuse.

### Meetings/Training/Conference Calls and Site Visits

- TriCOG Cybersecurity remediation discussion, HOTCOG – November 1<sup>st</sup>
- CSEC Touchpoint conference call, HOTCOG – November 1<sup>st</sup>
- MVP NGCS project discussion conference call, HOTCOG – November 7<sup>th</sup>
- CSEC NGCS project update, HOTCOG – November 8<sup>th</sup>
- PSAP Monitoring, Region – November 9-10<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – November 14<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – November 21<sup>st</sup>

- MVP NGCS project discussion conference call, HOTCOG – November 28<sup>th</sup>
- Carrier migration testing – AT&T, Region – November 29<sup>th</sup>
- MVP project discussion conference call, HOTCOG – December 2<sup>nd</sup>
- MVP NGCS project discussion conference call, HOTCOG – December 5<sup>th</sup>
- CSEC Touchpoint conference call, HOTCOG – December 6<sup>th</sup>
- GeoComm Quarterly Training webinar, HOTCOG – December 6<sup>th</sup>
- CSEC Workshop via Zoom: Eagleview Presentation, HOTCOG – December 8<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – December 12<sup>th</sup>
- Carrier migration testing – AT&T, Region – December 13<sup>th</sup>
- Spatial Central Interface & Workflow Training, HOTCOG – December 14<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – December 19<sup>th</sup>
- MVP project discussion conference call, HOTCOG – December 20<sup>th</sup>
- CSEC Touchpoint conference call, HOTCOG – January 3<sup>rd</sup>
- MVP NGCS project discussion conference call, HOTCOG – January 4<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – January 9<sup>th</sup>
- CSEC Text Solution discussion conference call, HOTCOG – January 9<sup>th</sup>
- TriCOG GIS conference call, HOTCOG – January 12<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – January 17<sup>th</sup>
- MVP project discussion conference call, HOTCOG – January 18<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – January 23<sup>rd</sup>
- CSEC RPC Workshop, Austin – January 25<sup>th</sup>
- HOTCOG Annual Business Meeting, Waco – January 26<sup>th</sup>
- MVP NGCS project discussion conference call, HOTCOG – January 30<sup>th</sup>

## **Homeland Security/Emergency Preparedness**

Our new Homeland Security and Criminal Justice Program Manager starts working for HOTCOG February 1, 2023. We are excited to fill this position to continue to serve our region.

### **Planning Grant**

Emergency Preparedness Planner, Harold Ferguson spent most of his time informing and contacting our counties, cities, and agencies about the new grant program that opened 12.12.2023. New applications are due in eGrants by February 9, 2023. Also, submitting the regional grant projects for HOTCOG.

### **Emergency Notification System (ENS)**

Our ENS system continues to perform well. HOTCOG has just signed an annual contract with Everbridge, Inc. for services in 2023. This system has worked well for our region for several years.

### **Regional Citizens Corps Program**

The program continues with a new program recently starting with the University High School.

## **Criminal Justice**

### **Planning Grant**

CJ Planner, Lana Gudgel, continues to work with the new Heart of Texas Regional SART and the McLennan County SART and is still working on the mandated protocols and bylaws for both teams.



CJ Planner has continued to work on updating the Heart of Texas Regional Strategic plans and has met with three of the six-county community planners regarding the updates.

### **Regional Law Enforcement Training Academy Grant**

Criminal Justice Planner Lana Gudgel scheduled Basic Instructor 1014 January 2023 one class was held at MCC the second class will be held in Limestone County. The new registration training software for the Law Enforcement training program has registered 351 officers since October 2021. The training program has collected \$4288.00 in out-of-region fees.

367 students attended HOTCOG training, with a total of 7976 contact training hours since October 2021.

## **Economic & Community Development Department Staff Report**

### **REVOLVING LOAN FUND**

HOTEDD currently administers two revolving loan funds: One through USDA (United States Department of Agriculture) and one through TDA (Texas Department of Agriculture).

The USDA fund is to support our local businesses so that they can grow, create jobs, and diversify our regional economy. Specifically, the HOTEDD RBEG RLF Program seeks to assist qualified small and emerging businesses in the rural Heart of Texas including Bosque, Falls, Freestone, Hill, Limestone, and rural McLennan Counties. Any private business that will employ 50 or fewer new employees and has less than \$1 million in projected gross revenues located in the rural (as defined by USDA) Heart of Texas region including Bosque, Falls, Freestone, Hill, Limestone and rural McLennan Counties (McLennan County communities that are not contiguous to the City of Waco). On a case by case basis, the Loan Committee may waive this requirement and provide loan funds to a business located outside the region if the committee determines doing so will have a positive economic impact on the community to be assisted with RLF funds. The project will create or retain one full-time job per each \$10,000.00 in loan funding. At least 51 percent of the interest in the business (applicant) must be owned by those who are either citizens of the United States or reside in the United States after being legally admitted for permanent residence certifiable by HOTEDD and USDA. HOTEDD RLF's financial assistance is necessary to the viability of the project: There must be evidence presented by the applicant that demonstrates that the projects financial requirements cannot be met from owner resources or a commercial financial institution.

Texas CDBG funds provided under the TCF SMRF program are required to comply with the national objective of principally benefiting persons of low and moderate income. The objective of the program is to expand economic opportunities that create or retain jobs, principally for low- and moderate-income persons. The SMRF program provides resources for an eligible applicant to support qualified small and microenterprise business(es) (a for-profit entity) to create or retain jobs for Texans. The CDBG regulations provide the following definitions: **Microenterprise Definition**, A "microenterprise" is a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise.



"Persons developing microenterprises" means persons who have expressed interests in and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. 24 CFR §570.201(o)(3): **Small Enterprise Definition** is an enterprise" or "small business" is a commercial enterprise that has 25 or fewer employees, one or more of whom owns the enterprise. Falls County is the only county under the SMRF fund. The funding period through TDA and regulations is over but once TDA closes out the contract with Falls County then HOTEDD can lend the revolving funds back into Falls County without the stricter requirements of TDA. At this time Falls County has not received closeout information.

HOTEDD is currently seeking applicants for approximately \$245,240.79 in USDA revolved funds.

SMRF has \$46,004.48

Currently loans are out to:

Net1 is delinquent. Russell Devorsky. Dorthy Jackson, Falen Bohannon, and Mr. Van Dyke met with Net1 owner, Phillip Cotton, to discuss delinquent status. Action item will be presented to Board.

KNV Investments is current.

#### **U.S. ECONOMIC DEVELOPMENT ADMINISTRATION GRANTS**

EDA prefers to use HOTCOG as the grant administrator of all projects within the HOTCOG region. EDA helps fund the Economic planning division of HOTCOG. All EDA funding projects must support the HOTCOG regions CEDS (Comprehensive Economic Development Strategies). Dorthy Jackson administers all of the grants at this time. This includes help with applications and once grant has been award then all financial reports and special conditions are fielded through Dorthy Jackson and then submitted to EDA.

EDA is seeking new public works grants. Please contact Dorthy Jackson if you have a need that we can fit into the national objective of the EDA.

**EDA is working on a rolling bases for the funds they receive. Even if funds are not available now they say to still submit applications and they will award eligible projects when they receive more funds. Make sure to contact me prior to sending in application!**

#### **Current EDA funding opportunities:**

#### **FISCAL YEAR 2020 PUBLIC WORKS AND ECONOMIC ADJUSTMENT ASSISTANCE PROGRAMS APPLICATION SUBMISSION AND PROGRAM REQUIREMENTS**

The Economic Development Administration (EDA) has published the FY 2020 Public Works and Economic Adjustment Assistance Programs Notice of Funding Opportunity (PWEAA NOFO). EDA's Public Works and Economic Adjustment Assistance (EAA) programs provide economically distressed communities and regions with comprehensive and flexible resources to address a wide variety of economic needs. Projects funded by these programs will support work in Opportunity Zones and will support the mission of the Department by, among other things, leading to the creation and retention of jobs and increased private investment, advancing innovation, enhancing the manufacturing capacities of regions, providing workforce development opportunities, and growing ecosystems that attract foreign direct investment.

Through the PWEAA NOFO, EDA solicits applications from applicants in order to provide investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA programs (which includes Assistance to Coal Communities). Grants and cooperative agreements made under these programs are designed to leverage existing regional assets and support the implementation of economic development strategies that advance new ideas and creative approaches to advance economic prosperity in distressed communities, including those negatively impacted by changes to the coal economy.

**Deadlines:** There are no submission deadlines under this opportunity. Applications will be accepted on an ongoing basis until a new PWEAA NOFO is published, this PWEAA NOFO is cancelled, or all funds have been expended.

Note that this PWEAA NOFO supersedes the previously published Economic Development Assistance Program or "EDAP-2018" funding opportunity.

### **Training**

No training during the holidays.

### **COMMUNITY DEVELOPMENT**

Staff is forwarding information to the community that comes down from Federal partners on upcoming grants.

Texas State offices are still working remotely.

Dorthy Jackson has been working on providing answers from TDHCA on grant application from the City of Mexia. It looked like the City was going to get one medical mobile unit but TDHCA reported on January 18<sup>th</sup> that there wasn't enough funds to support that item. They did say they would reevaluate next year.

Dorthy Jackson has been working with the City of Whitney on grant through the Texas General Land Office (GLO) who have allocated up to \$100 million in Community Development Block Grant Mitigation (CDBG-MIT) funds for the Resilient Communities Program (RCP). RCP funds the development, adoption, and implementation of resilient building codes, flood damage prevention ordinances, zoning ordinances, comprehensive plans, and land use plans. Additionally, RCP funds an array of public service activities related to resilience. The maximum grant amount is \$300,000 per applicant. HOTCOG will be the grant administrator for the City of Whitney on this grant. The City of Whitney will be eligible for funds up to \$100,000 due to population. Attached to end of this report is information page on this grant.

Dorthy Jackson received request from the Teague EDC Director to provide training to the EDC Board. They are scheduled for the month of March.

### **TDA (Texas Department of Agriculture)**

Dorthy Jackson is sending out notifications of TDA announcements as they come in.

### **TECHNICAL ASSISTANCE**

Community and economic development technical assistance was provided to:

- City of Whitney
- Fairfield EDC
- TSTC
- City of Meridian
- City of Mexia
- Freestone County

- Hill County
- City of Hillsboro
- NORTEX Planning  
Commission
- City of Beverly Hills
- City of Marlin

- City of Meridian
- Teague EDC

### **Solid Waste**

The SWAC meet in on July 22, 2021 and determined that the next Biennium will be split with COG managed projects in FY 22 and Implementation projects starting in FY 23. The kick off for FY 23 began on November 10<sup>th</sup> when the SWAC scored and ranked 7 applications for implementation projects. All \$43,454 has been allocated to 7 different entities within the HOTCOG region. Listed below are the projects ranked. Applicants will be able to start their projects as soon as there is a final OK form TCEQ. Projects will more than likely begin in March.

Falls County	\$7,000 requested amount	\$3,000 allocated
City of Riesel	\$4,917 requested amount	\$3,000 allocated
City of Waco	\$30,000 requested amount	\$12,454 allocated
Freestone County	\$9,500 requested amount	\$3,500 allocated
City of Gholson	\$7,000 requested amount	\$3,000 allocated
City of Itasca	\$7,260 requested amount	\$6,000 allocated
McLennan County	\$44,465 requested amount	\$12,500 allocated

### **Air Quality**

Staff remains in communication with consulting firm and works directly with them on a variety of issues and questions. Staff makes sure that all correspondence is documented, all invoices have PO's and Reqs attached, and are paid on time. Ramboll selected initial set of high-resolution satellite data imagery scenes of different resolutions for Lake Waco based on cost, day of the week, month, and temperature criteria to determine which products will be useful to estimate the number of pleasure crafts on specific days. Ramboll requested a change to the statement of work to reschedule the LAI field study to April-May 2023 due to drought conditions in the Waco area.



## RESILIENT COMMUNITIES PROGRAM

Texas General Land Office  
Community Development & Revitalization

The Texas General Land Office (GLO) allocated up to \$100 million in Community Development Block Grant Mitigation (CDBG-MIT) funds for the Resilient Communities Program (RCP). The RCP will fund the development, adoption, and implementation of modern and resilient building codes and flood damage prevention ordinances to ensure that structures built within the community can withstand future hazards.

More information and the application are available  
at [recovery.texas.gov/rcp](https://recovery.texas.gov/rcp).

Communities are encouraged to also learn about RCP's companion program, the Local Hazard Mitigation Plans Program (LHMPP), which is actively accepting applications. Visit LHMPP's web page at [recovery.texas.gov/mitigation/lhmpp](https://recovery.texas.gov/mitigation/lhmpp).

### Eligibility Criteria

Applications will have a maximum of \$300,000 per applicant, first-come first-served.

At least 50% must address mitigation needs in the CDBG-MIT most impacted and distressed (MID) areas identified by the United States Department of Housing and Urban Development (HUD).

### Eligible Applicants

Units of local government (e.g., cities, counties, federally recognized tribes, and councils of governments) located in a CDBG-MIT eligible area. Entity must have legal authority to adopt and enforce the building code, zoning ordinance, land use plan, and/or comprehensive plan proposed in the RCP application.

### Planning Activities

Develop, update, adopt, and implement:

- BUILDING CODES that meet or exceed International Residential Code (IRC) edition 2012;
- FLOOD DAMAGE PREVENTION ORDINANCES
  - Must require new structures to be at least 2-feet above base flood elevation;
- ZONING ORDINANCES
  - based upon a land use plan or comprehensive plan; and
- Forward-looking LAND USE PLANS and/or COMPREHENSIVE PLANS that integrate hazard mitigation planning.

### Public Service Activities

Activities leading to an increase in community knowledge and/or the National Flood Insurance Program's voluntary Community Rating System's (CRS) incentive program.

Examples include education and outreach campaigns that alert communities and beneficiaries to mitigation opportunities and best practices.

Public Service activities must meet a HUD national objective.

Technical Assistance staff is available to assist potential applicants with understanding how the program can best assist in meeting the needs of the community with regard to mitigation activities, such as modern building code adoption, that increase the resilience and reduce the likelihood of losses of life and property from future disasters.

RCP Contact information: (512) 770-4900 [rcp.glo@recovery.texas.gov](mailto:rcp.glo@recovery.texas.gov)