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Executive Director

## **Heart of Texas Council of Governments**

### **Law Enforcement Training Advisory Committee**

### **Minutes**

October 19, 2023  
1514 S New Road, Waco TX  
10:00 a.m.

- I. Call to order.  
Lana Gudgel called the meeting to order at 10:07 AM.
- II. Welcome and Introductions  
Introductions were made:

#### Members Present

Jerry Wood	Tina Lincoln	David Drake
Jeremy Shipley	Tony Acosta	

#### Members Absent

Kirk Turner	Lee Cox	Mike Able
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#### Ex-Officio Members Present

Lana Gudgel

Russell Devorsky

#### Guests Present

Sarah Wines

Wayne Stovall

Andy Davis

- III. Determination of a quorum  
It was determined a quorum was present. 5 members being present meets the 51% requirement.

**IV.** Proof of posting verified  
Lana Gudgel verified the proof of posting.

**V.** Receive public comment.

Andy Davis gave a short presentation about the Citizen Corp CERT program. This program is supported by HOTCOG and provides training to citizens interested in volunteering to help with critical incidents within their community. Andy explained that HOTCOG works primarily with High schools, providing support and instruction to high school students in areas such as basic life support, CPR, and Stop the Bleed. This program counts a credit towards graduation and is also part of the community service that colleges look for in applications.

**VI.** Approval of April 13, 2023, meeting minutes. Jerry Wood made a motion to approve the April 13, 2023, meeting minutes, David Drake seconded the motion. The motion passed.

**VII.** Receive the Training Coordinator's report.

Lana reviewed the new legislative mandates for training passed in the most recent legislative session. There was some discussion regarding the mandated ALERRT classes. Licensed Peace Officers in the state must now have a minimum of 16 hours of ALERRT training beginning with the 2023-2025 training unit. Lana discussed with the board her concerns regarding hosting this type of active shooter training considering the incident in Forest Hills in which a trainee shot another trainee in the face. In that incident the instructor failed to conduct adequate safety inspections of all weapons following the classes lunch break. As a result of this incident the training facility, Training Coordinator and the Instructor all lost their licenses with TCOLE. There is a real need to vet any instructors wanting to teach this kind of training before agreeing to host such a class. Lana also stated that if HOTCOG does decide to host this class she will attend all classes personally to ensure all safety measures are always enforced by the instructor.

Lana reviewed the new budget for the Law Enforcement Training program for the FY 2024 / 2025 with the current budget the program has \$21533.56, to pay for instructors. Since the budget is much smaller than in previous years, Lana will be taking over teaching not only Basic Instructor but also New Supervisor, Investigative Interview Techniques and FTO. This will free up funds to pay for instructors for other TCOLE classes and allow HOTCOG to add more classes to the schedule without costing more money. With the purchase of TCLEDDs we no longer have pay the fees to that sight to report training hours. Lana also announced that the Regpack registration system is gone. This system cost the program \$2000.00 a year and was overly complicated for the users. HOTCOG has replaced Regpack with a simple one-page form created by the current website managers that will not cost the program any additional money to operate. This system is much more user-friendly. It is experiencing some issues, but Lana hopes those will be resolved soon.

Lana then reviewed the BMMAP, Bomb Making Materials Awareness Program. This is a training program that offers free training to Law Enforcement and citizens on recognizing the signs of a person possibility engaged in the manufacture of a homemade explosive device and what they should do if they suspect there is a person in their community engaged in the manufacture of these devices.

**VIII.** Receive the committee's recommendations. Take action, if necessary.

Lana Gudgel asked the members if they had any additional training recommendations for the program not already discussed in the Training Coordinator's report. Sheriff Jeremy Shipley asked about the new legislative mandated Sexual Assault training. Lana explained that the Heart of Texas Regional Sexual Assault Response Team will be offering this training to region free of charge as part of the 2021 Legislative mandates.

**IX. Announcements or Future Business Items**

There was a discussion of the changes regarding EDO's and the closing of DePaul. Constable Jerry Wood explained that he had met with the director of the new facility who assured Constable Wood that the new facility has security on sight and that officers will no longer be required to set with EDO subjects once they have been medically cleared and admitted. Lana got the contact information from Constable Wood for the new director and will be reaching out to her to invite her to attend a future LETAC meeting to discuss the new changes.

**X. Determine and approve the next meeting date:**

April 18, 2024

**XI. Adjournment**

David Drake made a motion to adjourn the meeting at 10:58, Jeremy Shipley seconded the motion. Motion carried meeting adjourned at 10:58 am.

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Chair, Tina Lincoln

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Date