



Judge Jay Elliott
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Mayor Geary Smith
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Russell Devorsky
Executive Director

Heart of Texas Council of Governments

Law Enforcement Training Advisory Committee

Minutes

March 16, 2023
1514 S New Road, Waco TX
10:00 a.m.

- I. Call to order.
Lana Gudgel called the meeting to order at 10:07 AM.
- II. Welcome and Introductions
Introductions were made:

Members Present

David Drake	Mike Able
Jerry Wood	Jeremy Shipley

Members Absent

Tina Lincoln
Kirk Turner
Lee Cox
David Kilcrease
David Monthey
Tony Acosta
Rustin Qualls

Ex-Officio Members Present

Lana Gudgel

Guests Present

Sarah Wines
Wayne Stovall
Shawn Myatt, Chief Bellmead PD

III. Determination of a quorum

It was determined no quorum was present. 4 out of 11 members being present do not meet the 51% requirement.

IV. Proof of posting verified

Lana Gudgel verified proof of posting.

V. Receive public comment.

None.

VI. Approval of October 20, 2022, meeting minutes. No Action was taken.

VII. Receive the Training Coordinator's report.

Lana advises the board that the program has partnered with the 911 program to bring the Telecommunicator Emergency Cardiac Communications 786 and CPR courses to the 911 centers in our region. Bosque County has been completed, Freestone County is scheduled for April 12th and Bellmead will be done on April 4th and 26th. The 911 program will pay the instructor for the classes outside of McLennan County, and the Law Enforcement Training program will pay for the instructor in McLennan County and maintain the training records and report the hours to TCOLE.

Lana told the members that she will not be renewing the Regpack registration system agreement when it expires in October 2023 due to several system issues that have made the process difficult. Lana had a conference with the web designers that created the new HOTCOG webpage and she will be working with them to create a new registration system within the current web page. This should not cost as much, depending on how in-depth the new system is.

Lana reviewed the current budget with the board telling the board that with the additional funds from the COVID grant, the training budget has some room to add some special training. Lana brought in an instructor for Interview Interrogation training which was not good. Bellmead has requested some interview training for their new investigators. Lana will continue working to find a good interview course that is affordable to bring to the region.

Lana reviewed the Law Enforcement Training Budget expenses from October 2022 to date, showing a remaining balance of \$32,153.00 for training in the coming year. Lana explained that the COVID grant funds had been used for a number of the classes in the past year so there's more available funds in the budget than would normally be available.

Lana told the board that part of the TCOLE expenses would not appear in the next budget since TCOLE purchased the TCLEDS reporting system, and agencies will no longer be charged to use that system.

Lana told the board that she had also recently traveled to Austin to the TCOLE offices to attend a workshop with the curriculum development team. The workshop's purpose is to rewrite the curriculum for both Basic Instructors and Advanced Instructors. Lana explained the changes to the courses would include an additional 40 hours bringing the total hours to 80 hours for the basic instructor, and that these would be broken into two parts. Participants must have both parts to receive the Basic Instructor Certification. Another proposed change would be to include a requirement that participants must teach a minimum of one class within the first one-two year of completing the course, or their certification would be taken away.

VIII. Receive the committee's recommendations. Take action, if necessary.

Lana Gudgel asked the members if they had any additional training recommendations for the program not already discussed in the Training Coordinator's report. The Members had none.

IX. Announcements or Future Business Items

X. Determine and approve the next meeting date:

April 13, 2023

XI. Adjournment

Lana Gudgel adjourned the meeting at 10:50.

Chair, Tina Lincoln

Date