



4 Judge Linda Grant
President

Councilmember Jim Holmes
Vice-President

Heart of Texas Council of Governments

Judge Jay Elliott
Secretary/Treasurer

Russell Devorsky
Executive Director

Law Enforcement Training Advisory Committee

Minutes

March 17, 2022
1514 S New Road, Waco TX
10:00 a.m.

Members Present

David Drake	David Monthey
Mike Abel	Tina Lincoln
David Kilcrease	Jeremy Shipley

Members Absent

Kirk Turner	Jerry Wood
Lee Cox	Rustin Qualls

Ex-Officio Members Present

Lana Gudgel

Guests Present

Sarah Wines

Tim Jeske

I. Call to order

Chair Tina Lincoln called the meeting to order at 10:11 AM.

II. Welcome and Introductions

Introductions were made. Sarah Wine HOTCOG 911, David Drake Public Member, Lana Gudgel HOTCOG Criminal Justice Planner/Training Coordinator, Tina Lincoln Hill County Juvenile Probation and Board Chairperson, Tim Jeske HOTCOG Homeland Security / Criminal Justice Program Manager, Mike Abel Public Member, David Monthey Bosque County Sheriff's Office, Jeremy Shipley Freestone County Sheriffs' Office, David Kilcrease, McLennan County Sheriff's Office Chief Deputy.

III. Determination of a quorum

A Voluntary Association of Local Governments

1514 S. New Road • Waco, Texas 76711 • 254-292-1800 • FAX 254-756-0102

It was determined a quorum was present.

- IV. Proof of posting verified
Lana Gudgel verified proof of posting.
- V. Receive public comment
No public comment.
- VI. Approval of October 14, 2021, meeting minutes
Motion to approve the minutes 1st Jeremy Shipley, 2nd David Drake, motions passed.
- VII. Receive Training Coordinator's report.
- VIII. Receive committee's recommendations. Take action, if necessary.

Lana reviewed the classes provided by the recent COVID grant, 13 additional classes were provided, some other classes scheduled were canceled because of lack of enrollment. Some classes were done with only one participant in order to spend the funds before the January 31st deadline. Low enrollment and participants not showing up for classes they have enrolled in has been an issue. One of the classes offered by the COVID grant had registrations however, no one showed up, the instructor was paid for her time to come and set up. Since the end of the training cycle and with all the agencies facing manpower shortages, filling classes has been a struggle. Because of these issues there was a remaining balance of \$1400.00 in the COVID grant that was not spent by the January 31, 2022, deadline. The grant did purchase two hand sanitizer stations and two no touch thermometers as well as a new training laptop for the instructors to use.

Lana reviewed the training budget for the current grant FY 2022 and 2023. The funds are normally split with half being awarded in October and the second half being awarded the following year in October. This cycle the entire amount of \$130,549.00 has been released to the COG. Some of the instructors have changed and other classes have been added so the current budget showing will need to be updated.

Lana talked about another issue for the training program has been visibility. Recently a Sheriff within the region told a board member that he was not aware the HOTCOG provided Law Enforcement Training. In response, Lana has created a schedule to visit every agency within the region at least twice per year. Lana presented the new Criminal Justice logo and two flyers recently created with QR codes that can be scanned and will take the person directly to the HOTCOG Law Enforcement training webpage. Lana visited Limestone County this month and passed out the flyers. Following that visit 5 new registrations were received from officers in Limestone County.

Lana presented an email received from Janice with Texas Police Trainers regarding some specialized training classes being offered through their program. Lana sent an email to the region asking if any of the agencies would be interested in these classes. The response was very positive. Lana asked for costs from Janice to bring these classes to Waco. Most of the responses received stated that the smaller 4-hour classes would be much easier for agencies to send people to due to the current shortages of officers. Lana will begin working with Texas Police Trainers to schedule these classes as soon as possible.

Sheriff Shipley asked about any new legislation regarding new training mandates. Sheriff Shipley believes there are two new requirements recently passed by the legislation. Lana is aware of only one, the new CPR requirements for Telecommunicators. The IRG was just released by TCOLE and Lana has an instructor currently taking the required training to qualify as a subject matter expert. The requirements are 4-year Telecommunicator, CPR Instructor Certification, and Basic Instructor Certified. Sheriff Shipley stated that he had gotten CPR training for all his staff trying to get ahead of it but is now concerned it will not qualify for TCOLE because the instructor

was not a Telecommunicator. Sarah Wines HOTCOG 911 advised her program does have money for training for Telecommunicators in our region and the 911 program would help with costs including reimbursement for the training.

All members agreed that the training program needs to have some new classes added to the schedule. The core TCOLE classes are good, but the program might have more attendees if we added some special classes. Lana discussed the possibility of raising the out of region fees to assist with the costs of the special classes. The members agreed if the funds could be used for the training program rather than being put into the general fund, the fee could be raised from the current \$50.00 to \$75.00. It would remain the lowest in the state but allow the program to bring more classes to the region.

Member Mike Abel asked about the VA police attending HOTCOG Training. In the October meeting it was discussed by the board that the VA police wanted to attend training with HOTCOG. The question before the board was should VA Police that are not assigned to our region be charged the \$50.00 out of region fee. DPS Troopers assigned outside of the region are currently paying the fee. The members agreed that if DPS is paying out of region fees the VA Police should also pay the fees if they are not assigned to the HOTCOG region.

Tina Lincoln told Lana about some possible training that could be provided for Telecommunicators from Navarro County, she said she would forward the contact information to Lana following the meeting.

IX. Announcements or Future Business Items

X. Determine and approve next meeting date:

October 13, 2022

XI. Adjournment Motion to adjourn by David Monthey, seconded by David Drake.

Tina Lincoln adjourned the meeting at 11:15.

Chair, Tina Lincoln

Date