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## **Heart of Texas Council of Governments**

### **Emergency Preparedness Advisory Committee Meeting 9:30 AM, Wednesday, March 17, 2021 Heart of Texas Workforce – 1516 S. New Road, Waco, Texas Meeting Minutes**

#### **I. Welcome and Introductions**

*Chair Tom Hemrick called the meeting to order at 9:05 AM.*

**A.** Guest recognition – *Martin Widtfeltd introduced himself.*

**B.** Member introductions –

Members present were:

<i>Chris Anderson</i>	<i>Rob Bergerson</i>	<i>Phillip Cantrell</i>
<i>Chris Cary</i>	<i>Lee Cox</i>	<i>Nancy Cross</i>
<i>Michael Graham</i>	<i>Matt Groveton</i>	<i>Danny Guerra</i>
<i>Tom Hemrick</i>	<i>Trace Hendricks</i>	<i>Jeremy Shipley</i>
<i>Nate Smith</i>	<i>Elizabeth Thomas</i>	<i>Terry Townley</i>
<i>Jeff Watkins</i>	<i>Martin Wedtfeldt *</i>	

COG Staff:

<i>Tim Jeske</i>	<i>Amy Derrick</i>	<i>Lana Gudgel</i>
<i>Falen Bohannon</i>		

Visitors:

<i>Bobby Coslin</i>	<i>David Manness</i>	<i>Bryant Clark</i>
<i>Jim Devlin</i>	<i>Shawn Nixon</i>	<i>Brian Moore</i>
<i>Chandler Baggerly</i>	<i>Steve Mosley</i>	

#### **II. Determination of Quorum**

*A quorum was present.*

#### **III. Proof of Posting**

*Ms. Derrick verified the meeting was posted according to the Texas Open Meeting Act.*

#### **IV. Public Comment**

*DC Widtfeldt advised the committee of information and changes related to the ongoing COVID Recovery programs.*

#### **V. Sub-Committee Reports**

**A.** Communications Sub Committee report

*Tim Jeske advised the Communications Sub-Committee hasn't met since the last meeting, there was nothing to report.*

## **VI. Chair's Report**

*There was no report.*

## **VII. HOTCOG Staff Reports**

### **A. 2021 SHSP Timeline**

*Tim Jeske went over a presentation that covered the Regional and National Priorities for this grant cycle. In addition, the uncertainty about funding levels was discussed and the EPAC by-laws were reviewed and clarified.*

## **VIII. New Business - Consideration of and/or Action On**

### **A. Review, Discuss, and Approval of January 13, 2021 - EPAC Meeting Minutes** *Motion by and seconded to accept the minutes as presented. Motion approved.*

### **B. Presentation and scoring of 2021 SHSP grant applications.**

- 1. HOTCOG Regional Planning – 9:45 am – Tim Jeske*
- 2. HOTCOG CCP – 10:00 am – Amy Derrick*
- 3. Mexia Digital Radio Infrastructure Project – 10:15 am – Bobby Coslin*
- 4. Hewitt Outdoor Warning Siren Upgrade – 10:45 am – Jim Devlin*
- 5. Waco SWAT Team Radios – 11:00 am – Steve Mosley*
- 6. McLennan County Bomb Squad PPE – 11:15 am – Michael Graham*
- 7. Hill County Cyber Security Firewall – noon – Phillip Cantrell*
- 8. Fairfield VFD Radio Project – 12:15 pm – Chandler Baggerly*
- 9. McLennan County Aviation Radio – 12:30 pm – Shawn Nixon*
- 10. HOTCOG ENS - Information Sharing – 1:00 pm – Tim Jeske*
- 11. City of Waco CBRNE Equipment – 1:15 pm – David Manness*
- 12. Morgan VFD Emergency Siren – 1:30 pm – Brian Moore & Bryant Clark*
- 13. Limestone County Sheriff's Office P25 Radio Project – 1:45 pm – Lee Cox*

EMERGENCY PREPAREDNESS ADVISORY COMMITTEE						
FY2022 FUNDING RECOMMENDATION						
Wednesday, March 17th, 2021						
Average Score	Project	LETPA ?	National Priority	Requested Funding	Recommended Funding	Ranking (by Score)
96.36	HOTCOG - Regional Planning (9:45)	N		\$163,640.10	\$163,640.10	1
95.71	HOTCOG ENS - Information Sharing (1:00)	Y	Information & Intelligence Sharing	\$70,000.00	\$70,000.00	2
89.64	McLennan County Aviation Radio (12:30)	N		\$3,965.98	\$3,965.98	3
89.07	HOTCOG - Regional Citizens Corps Program (10:00)	N	Combating Domestic Violent Extremism	\$25,000.00	\$25,000.00	4
87.82	McLennan County Bomb Squad PPE (11:15)	Y	Addressing Emerging Threats	\$4,900.00	\$4,900.00	5
85.25	City of Waco CBRNE Equipment (1:15)	Y	Addressing Emerging Threats	\$62,450.00	\$62,450.00	6
78.42	Hill County Cyber Security Firewall (12:00)	N	Cyber Security	\$116,000.00	\$116,000.00	7
77.67	City of Waco SWAT Team Radios (11:00)	N		\$25,713.78	\$25,713.78	8
77.50	Limestone County Sheriff's Office P25 Radio Project (1:45)	N		\$45,000.00	\$45,000.00	9
76.46	Morgan VFD Emergency Siren (1:30)	N		\$20,450.00	\$20,450.00	10
73.38	City of Mexia Digital Radio Infrastructure Project (10:15)	N		\$46,862.03	\$46,862.03	11
67.46	Fairfield VFD Radio Project (12:15)	N		\$20,100.00	\$20,100.00	12
58.85	City of Hewitt Outdoor Warning Siren Upgrade (10:45)	Y		\$49,935.00	\$49,935.00	13
	LETPA Funding Requirement			\$120,909.90		\$137,350.00
	National Priority - Enhancing Cyber Security (7.5%)			\$36,272.85		\$116,000.00
	National Priority - Domestic Violent Extremism (7.5%)			\$36,272.85		\$25,000.00
	National Priority - Addressing Emerging Threats (5.0%)			\$24,181.90		\$67,350.00
	National Priority - Information & Intelligence Sharing (5.0%)			\$24,181.90		\$70,000.00
	National Priority - Protection of Soft Targets (5.0%)			\$24,181.90	\$	-

*The above are the results of the scoring process. After a brief discussion, a motion was made seconded to accept the list and funding as projected. Motion passed by all in favor.*

## **IX. Announcements or Future Business Items**

None

## **X. Next EPAC Meeting**

Wednesday, May 13, 2020, at 9:30 AM at the HOTCOG

## **XI. Adjournment**

*Motion to adjourn was made and seconded – Motion passed, and meeting was adjourned.*